

**** These minutes are subject to School Board Approval****

Goffstown School District
Goffstown, New Hampshire

May 16, 2011 School Board Meeting Minutes

School Board Members, Present

Philip Pancoast (left at 7:40pm)
Dian McCarthy
Keith Allard
Henry Boyle
Jennifer Theroux
Lorry Cloutier
Ginny McKinnon
Suzanne Tremblay (excused absence)

Administration, Present

Stacy Buckley, Superintendent
Ray Labore, Business Administrator

Teacher Reps, Present

Peggy Zola (excused absence)
Mary Grasset
Jeanne Roy
Dominique Poulin, Student Representative

Call to Order

Philip Pancoast called the meeting to order at 7:04PM and led the Board and public in the Pledge of Allegiance and a moment of silence.

Approval of the 5/02/11 Minutes

Dian McCarthy made a motion to approve the May 2, 2011 minutes as presented. Hank Boyle seconded.
VOTE – 6-0-1 (Lorry Cloutier abstained) MOTION PASSED

Correspondence

- Nurse/Teacher Substitution Reports
- Thank you letter to St. Lawrence Church - AP Testing
- Letter to Faculty in response to Teacher Appreciation Week

Commendations/Good News

- Dominique Poulin reported on the following -
 - National Honor Society Blood Drive was held on Friday, May 13th. Red Cross was very pleased with donor and volunteer turnout.
 - The Spring Concert was held on May 12th.
 - On May 20th, Student Council members will travel to Concord for a meeting at the State House where Kayla Riel will officially become Vice President of our region.
 - GHS – “Got Talent” will be held in the GHS Theater on May 26th
 - Celebrated “Teacher Appreciation” week – teachers received flowers and gifts
- Jennie Roy reported on the following –
 - Prom was held on May 7 and everyone had a great time – students made the front page of the Goffstown News
 - Mr. Greenland wants to remind the school board that it is time again for the Iron Chef competition. He invites Board members interested in judging the competition on June 2 and June 3.
 - The Business department has had several guest speakers; most recently, Mr. Scott Gross shared his vast knowledge of insurance with Mrs. Scarlett’s Personal Financial Management class and Mrs. Roy’s accounting class.
 - The Marketing class and FBLA recently went on a field trip to the Mall of New Hampshire and spoke with three store managers about location, management issues, what they look for in employees, and retail issues.

- Mary Grasset reported on the following - Congratulations to Tyler Santoro, Adam Moses, Sian Moseley and Catie Verostick for their investment strategy in The Stock Market Game TM. Their financial skills paid off when their team stock portfolio earned them 1st place in the elementary regional competition. They will be recognized at a Stock Market Awards Ceremony on June 1st at Southern New Hampshire University. Great work.
- Superintendent Buckley reported out for Peggy Zola on the following -
 - Master Percussionist Theo Martey was the Artist-in-Residence this week at Maple Avenue School. The 3rd and 4th grade students will be participating in a number of African Drumming classes during the week and will end the week with a performance.
 - The 3rd Annual Literacy and Arts Festival at Maple Ave will be held on May 24th and this year's spotlight is on Goffstown's 250th anniversary.
- Dian McCarthy reported that she attended an Akwaaba Ensemble workshop at Maple Ave and thoroughly enjoyed the experience.
- Ginny McKinnon reported on a UL article regarding the towns of Goffstown, Bow, Hooksett and Bedford and their use of school money and how these towns were below state average in use of per pupil money and how well students did. This was a very nice article.

Public Comment

None

Administration/Finance Committee Report

Mr. Boyle briefly reviewed the contents of the manifest. *Henry Boyle made a motion to accept the manifest in the amount of \$1,210,311.73, Seconded by Dian McCarthy. VOTE 7-0-0 All in Favor - Motion Passed.*

Mr. Labore reported that at the last school board meeting, the Board authorized a 1-year contract with Mr. Ross' Driving School and Mr. Ross plans on introducing (2) \$500.00 scholarships for the next school year (1) boy and (1) girl and the recipients will be at the recommendation of the School Principal.

Human Resource Committee Report

The next HR Committee meeting will be on June 13, 2011 at 6:00PM at the SAU.

Planning & Communication Committee Report

Dian McCarthy reported that the committee had made changes regarding the style of articles they were submitting to the Goffstown News. Mrs. McCarthy requested the board's feedback on the change. Mr. Pancoast stated that it was nicely presented and provided good information.

As a follow-up to the retreat, Mr. Pancoast asked the Board's permission, to charge P&C to refine the mission statements discussed at the retreat and to invite other members to participate in the refining process. Mr. Pancoast asked Board members to take a look at the book "Transforming School Culture" as it has great information that may be useful in coming up with a final product. Mr. Pancoast stated that approval of the Board's mission statement and goals will be done at the next Board meeting.

Next P&C Committee meeting is scheduled for June 6, 2011 @ 6:00pm at GHS – Media Center.

Curriculum and Education Committee Report

Ginny McKinnon reported that the May meeting was attended by Principals and Curriculum Directors. Mrs. McKinnon stated that a lot of good work is being done behind the scenes and everyone is doing an excellent job with mentoring each other and coordinating efforts to make certain everyone is on board with our new programs. Mrs. McKinnon stated that professional development dollars are well used and well worth the money. Philip Pancoast stated that you get a good understanding from all of our buildings on how professional development money is used and how that translates. Keith Allard stated that he was very supportive of money spent on professional development and the importance and value of having these funds available.

The next C&E Committee meeting will be on June 13, 2011 at 7:00PM at the SAU.

Elementary Facilities Renovation

The next Elementary Facilities Renovation Committee meeting will be on May 19th - 4:00PM - SAU. The Committee will be interviewing the (3) architect firms to bring a final candidate to the board for approval. The three firms requested the opportunity to go through the buildings 1 more time.

Superintendent's Report

Superintendent Buckley reported on the following –

- A recliner chair was left on the sidewalk at the Glen Lake over the weekend - it was removed today.
- There is a problem with the fire alarm panel at Bartlett. The system is out of warranty and it will cost \$1.8K to repair.
- Met with Al Baines of Crispins' House on Friday regarding funding. Funds are available for this year however they are looking into fund raising and grant opportunities for next year.
- Met with Rick Wilhelmi of P&R regarding the MVMS track and fee situation. Rick stated he does not have access to the fees collected and that the money is being set aside to be used for capital projects.
- Will be attending an all day training session on Collective Bargaining – Beyond the Basics for the Public Sector. The school district will be negotiating 2 contracts this coming year.

Old Business

CIP Discussion and Approval

Ray Labore distributed a revised copy of the CIP Matrix. Mr. Labore reviewed the changes noting that the Elementary School Renovation projects, the construction of the high school track facility, GHS Theater improvements and the construction of a storage facility at the high school have all been combined into a single bond request expected to be in the range of \$16.2M. Current schedules call for the bond to be presented to district voters in March 2012. The Board reviewed the first year debt service for Bartlett, Maple and GHS. Mr. Labore stated that these were conservative estimates.

Philip Pancoast stated that it will require a great deal of effort by the Board members to educate the public as to the cost benefits. Mr. Pancoast stated that part of the charge will be given to the P&C Committee to orchestrate what it looks like - how to present and where to create the opportunity. **Ginny McKinnon made a motion to approve the CIP matrix as presented - Dian McCarthy seconded.** Hank Boyle stated that he was against bundling all of the projects together as it appears as an all or nothing proposition. Superintendent Buckley stated that projects such as Barnard Park had been put off for years and that these projects can no longer be pushed back. **VOTE - 6-0-1 (Hank Boyle abstained) – Motion Passed.**

New Business

2011-2012 Goffstown School Board Meeting Dates Schedule

Superintendent Buckley reviewed the proposed dates (1st and 3rd Mondays). Mrs. Buckley stated that two of the dates listed (August and January) were scheduled on the 4th Monday of the month due to holidays. Mrs. Buckley stated that the Board will need to determine the Deliberative Session date.

Mrs. Buckley stated that the school administration will meet in August at which time they will firm up the scheduling of the budget process meeting dates. At that time they can give the Board dates for meeting with the budget committee.

Policy DIH – Fraud Prevention and Fiscal Management – 1st read

The policy will come forward for a 2nd read at the June 20th school board meeting. NHSBA recommended.

Barnard Park Lease

Superintendent Buckley requested the Board's authorization to enter into a 4-year lease extension of the current Barnard Park lease. Keith Allard asked if the school district would have access to water. Mrs. Buckley referenced the 4-year lease and stated that access to water was listed in the lease agreement. ***Keith Allard made a motion to approve entering into a 4-year lease extension of the current Barnard Park Lease – Seconded by Ginny McKinnon. VOTE - 7-0-0 – All in Favor – Motion Passed***

GHS Science Trip to Chicago

Superintendent Buckley stated that the GHS AP Biology and Chemistry classes participated in the NH Science and Engineering Exposition at NH Technical Institute on March 17th. One of our GHS groups (GHS seniors – Steven Edmonds, Jay Lizotte and Katie Veneman) was awarded first prize for their research on Acid Rain Titration in an Aquatic Environment. In addition, the group participated in the very prestigious Stockholm Junior Water Prize project and was awarded first place for NH. These students now have the opportunity to compete in a national science fair competition in Chicago. Mrs. Buckley stated that this was a fully funded trip. By participating in this national competition, these students could have the opportunity to win scholarships and an all expenses paid trip for their entire team to Stockholm, Sweden in August for the International Water Competition. Mrs. Buckley stated that she is requesting the Board's permission for the teacher, Sarah Tower and a student, Jay Lizotte to participate in the Chicago competition June 23 to June 26th. Mrs. Buckley stated that this would be national exposure.

Philip Pancoast left at 7:40pm

MVMS Field Trip Request to the Museum of Science, Boston, MA

For the Board's information - Superintendent Buckley presented the Team 8-1 - MVMS field trip request to the Museum of Science. This is a repeat out of state field trip which will be held on June 3rd.

Board Retreat Report-out

This item was tabled - Philip Pancoast charged the P&C Committee with reviewing the Board's goals and refining the mission statement. Mr. Pancoast requested the committee present at the June Board meeting.

Other Business That May Legally Come Before the Meeting

None

Track Change

Superintendent Buckley brought forward the following track change; no Board action is needed.

Jenna BurnsMVMS.....Bachelors to Bachelors +15
Kathryn FordGHSMasters + 15 to Masters + 30

Non-Public Session – RSA 91-A: 3 II(c)

Hank Boyle made a motion to enter non-public session at 8:06PM - Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting. This exemption shall extend to any application for assistance or tax abatement or waiver of a fee, fine, or other levy, if based on inability to pay or poverty of the applicant. Ginny McKinnon seconded.

The Vice Chair took an individual voice poll of each School Board member. VOTE - All in Favor 6-0-0 MOTION PASSED

Hank Boyle made a motion to leave non-public session at 8:20PM – Seconded by Jennifer Theroux. The Vice Chair took an individual voice poll of each School Board member. VOTE – 6-0-0 - All in Favor - Motion Passed

Keith Allard made a motion to affirm actions made in non-public, seconded by Ginny McKinnon. VOTE – 6-0-0 - All in Favor - Motion Passed

Keith Allard made a motion to seal Section A of the non-public minutes for a period of 5 years, seconded by Ginny McKinnon. VOTE 6-0-0 - All in Favor – Motion Passed

Keith Allard made a motion to seal Section B of the non-public minutes for a period of 3 weeks, seconded by Jennifer Theroux. VOTE 6-0-0 - All in Favor – Motion Passed

Adjournment

Lorry Cloutier made a motion to adjourn at 8:25PM, seconded by Keith Allard - VOTE 6-0-0 - All in Favor Motion Passed.

Respectfully Submitted by:

Denise Morin
Secretary Pro Temp

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