

Goffstown School District
Goffstown, New Hampshire

School Board Meeting Minutes
June 6, 2011

School Board Members, Present

Philip Pancoast
Dian McCarthy
Keith Allard
Sue Tremblay
Henry Boyle
Jennifer Theroux
Kent Nolan
Lorry Cloutier
Dominique Poulin, Student Rep

Administration, Present

Stacy Buckley, Superintendent
Ray Labore, Business Administrator
MaryClaire Barry, Asst. Superintendent

Teacher Reps, Present

Peggy Zola
Mary Grasset
Jeanne Roy (excused absence)

Call to Order

Philip Pancoast called the meeting to order at 7:03PM and led the Board and public in the Pledge of Allegiance and a moment of silence.

Approval of the 5/16/11 Minutes

Keith Allard made a motion to approve the May 16, 2011 minutes. Kent Nolan seconded. VOTE 6 yes, 2 abstain (Sue Tremblay, Jennifer Theroux) MOTION PASSED

Correspondence

- Nurse/Teacher Substitution Report
- Letter to Asst. Superintendent Balke from a parent in appreciation of the professional and thoughtful way a current hardship was addressed by the district.

Commendations/Good News

- Dominique Poulin congratulated Liz Kelly on her graduation; Ms. Kelly was ranked #3 in her class. Ms. Poulin stated the Student Council is selling "Kiss a Senior Goodbye" messages and there is a GHS Jazz concert tomorrow at 7PM. Ms. Poulin stated sophomores were on bio field trips Friday and today; June 14th is the Senior Class Trip. Ms. Poulin stated on June 18th all volunteers can help paint GHS rooms; Mrs. Buckley stated they received a \$2,000 grant for paint and sprucing up the building.
- Mary Grasset stated the MVMS Spring Carnival is tomorrow.
- Peggy Zola stated the Maple Ave. staff and student body did a one mile wellness walk last week and Spring Fling is this Friday afternoon.
- Stacy Buckley read some announcements for Jeanne Roy. Mrs. Buckley stated Diane Thomas and Bob Ward were selected as AP readers this spring; this is a great honor. Mrs. Buckley stated last Thursday was Academic Awards Night and this Thursday is GHS Scholarship Night at 7PM. Mrs. Buckley stated 220 sophomores went on the Marine Bio field trips; was a great experience. Mrs. Buckley stated this trip has been cut from the budget next year.

Public Comment

None

Administration/Finance Committee Report

Henry Boyle made a motion to accept the manifest in the amount of \$1,797,970.48. Sue Tremblay seconded. Mr. Boyle briefly reviewed the contents of the manifest. ***VOTE All in Favor MOTION PASSED***

Human Resource Committee Report

The next HR Committee meeting will be on June 13 at 6PM at the SAU.

Planning & Communication Committee Report

Dian McCarthy stated the Committee met tonight, their last meeting until September, and discussed articles for the summer (summation of meetings, what the principals do, what guidance counselors do, back to school). Mrs. McCarthy stated the Committee would welcome any Board feedback for articles. Mrs. McCarthy stated they would also like to get some GTV shows going. Sue Tremblay asked about having more on the Bartlett/Maple Ave. project this summer. Mrs. McCarthy stated one was submitted two weeks ago. Mrs. Tremblay asked about an article on pay to play and the talks concerning that. Mrs. McCarthy stated she would make a note to address this next time and would enlist Mrs. Tremblay's help with the article.

Philip Pancoast stated the Board had finished working on the mission statement/goals at their retreat; he had reviewed the statement again and had no issues with it. ***Dian McCarthy made a motion to adopt the School Board mission statement and goals. Jennifer Theroux seconded.*** Sue Tremblay asked why there was nothing about having “no boxes”. Stacy Buckley stated it does say to achieve maximum potential. Mr. Pancoast stated the Board could vote on what is in front of them now and can add to the document later. ***VOTE All in Favor MOTION PASSED*** Mrs. Tremblay will start a thread about “being outside of the box”.

Curriculum and Education Committee Report

The next C&E Committee meeting will be on June 13 at 7PM at the SAU.

Superintendent's Report

Stacy Buckley stated she attended the NH “ED” dies on Saturday; was there on behalf of Josh Desrocher, Distinguished Music Educator of the Year. Mrs. Buckley stated GHS was also selected as a secondary school finalist; Mrs. Buckley read aloud the Union Leader article.

Stacy Buckley stated elections were held for Teacher School Board representatives; Peggy Zola was elected for elementary schools, Barbara French for MVMS, and Jeanne Roy for GHS.

Stacy Buckley stated the baseball and softball teams competed in their first rounds of playoffs; baseball lost their game and will not continue, softball won their game and will play on Tuesday, 6PM, at SNHU against Hollis/Brookline.

Stacy Buckley stated the Senior BBQ is at St. Anselm on June 16th. Board members should be there at 10AM.

**Kent Nolan left the meeting at 7:36PM*

Policy ECE – Traffic and Parking Controls – 2nd Read

Stacy Buckley brought forward one change to policy: change dates to read May 15 to September 15. ***Lorry Cloutier made a motion to amend the dates in Policy ECE at the time of the second read to***

expand the period from May 15 to September 15. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED

Sue Tremblay made a motion to approve Policy ECE - Traffic and Parking Controls as amended. Lorry Cloutier seconded. VOTE All in Favor MOTION PASSED

Approval of GTV 5-Year Lease

Stacy Buckley stated the current GTV lease is expiring and she has been working with the town on a new five-year lease; no changes in the lease from the previous one. *Sue Tremblay made a motion to approve the GTV five-year lease as presented by the Superintendent. Henry Boyle seconded. VOTE All in Favor MOTION PASSED* Mrs. Buckley gave the lease to Board Chair to sign.

Board Approval of Recommended Architect & Engineering

Jeffrey Tate, Elementary Review Committee, gave a brief Powerpoint presentation on the Architectural and Engineering Study; Board members were also given a handout:

- Summary of Process
- Committee Identified Building Needs for Bartlett & Maple
- RFP Process and Decision Making (CMK Architects was recommended)
- Committee Recommendation (utilize CMK for the complete services of architectural and engineering plans for Maple & Bartlett, total cost not to exceed available impact fees of \$377,900)
- Next Steps

Sue Tremblay made a motion to enter into the contract with CMK Architects up to the \$377,900 available in impact fees for the Elementary School Architect and Engineering plans. Dian McCarthy seconded. The Board discussed costs and CMK further. VOTE All in Favor MOTION PASSED

Board Appointment of New Role for the Elementary Facilities Renovation Committee

Keith Allard made a motion to appoint the existing Elementary Facilities Renovation Committee as the ongoing committee for the finalization of the project. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED

Food Service Recommendation of New Software Program

Stacy Buckley stated Megan Bizzarro has been working with Ray Labore, herself and Gary Girolimon on PowerLunch which is a free component of PowerSchool. Mrs. Buckley stated PowerLunch is very limited, really developed for schools of 100 students or less, and does not meet Goffstown's needs. Mrs. Buckley stated PowerSchool has partnered with a company called Meal Magic and is offering their suite of services for PowerSchool users at a reduced rate. Mrs. Buckley stated they are asking the Board to consider switching over to Meal Magic which would allow free and reduced lunch applications to be done online, allow credit cards, and could do all the reporting we do now and in the future. Keith Allard asked when this would be implemented. Mrs. Buckley stated now into September. Mrs. Buckley stated parents would not even notice the change and students would keep their ID numbers.

Megan Bizzarro stated she was excited to bring this forward to the Board today as it is a great opportunity to move forward and get a good tool for parents, staff and students. Mrs. Bizzarro gave Board members two handouts. Mrs. Bizzarro reviewed with Board members the first handout entitled "Feature Contrast of PowerLunch to Meal Magic"; Board members had questions about inventory management, federal and state reports and requirements. Mrs. Bizzarro reviewed with Board members the next handout on the costs of Meal Magic (list price), Meal Magic (with PowerSchool pricing), and PowerLunch. Mrs. Bizzarro stated Meal Magic (list price) totals \$40,307 (\$25,700 software, \$14,607.72 hardware), Meal

Magic (as a PowerSchool customer) totals 19,900.22 (\$5,937.50 software, 13,962.72 hardware), and if continue with PowerLunch, would need new hardware at a cost of \$6,454. Mrs. Bizzarro stated there is also a yearly fee of \$3,487.50. Mrs. Bizzarro stated this would be covered through the food service which is self-sustaining.

Keith Allard made a motion to proceed with the purchase of Meal Magic on a five-year contract as presented. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED

2011-2012 Food Service and Lunch Price Summary

The Board received a handout on lunch prices. Mrs. Buckley stated the increase in lunch prices would be .10 cents (\$2.10 for lunch at elementary schools, \$2.35 for lunch at MVMS, \$2.60 for lunch at GHS).

Sue Tremblay made a motion to approve the lunch price increase of .10 cents. Henry Boyle seconded. The Board had questions about costs, profit, and expenditures. VOTE All in Favor MOTION PASSED

**Keith Allard left the meeting at 8:27 PM*

Board Adoption of Recommended Goals and Mission Statement from the Retreat

The Board addressed this agenda item under Planning and Communication Committee Report.

Milk, Paper, Oil and Propane Bid Discussion/Authorization Request

Ray Labore stated they received paper bids this afternoon; Mr. Labore briefly reviewed with Board members the four bids received (Central Paper, Quill, WB Mason, CPG) and recommended WB Mason. ***Henry Boyle made a motion to authorize WB Mason for paper. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED***

Ray Labore stated they received two bids on milk (Oakhurst, HP Hood) and recommended Oakhurst. ***Jennifer Theroux made a motion to authorize Oakhurst for milk. Henry Boyle seconded. VOTE All in Favor MOTION PASSED***

Henry Boyle made a motion to allow the Superintendent or Business Manager to act over the summertime if they get a bid on oil/propane that is favorable. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED

Administrator Nomination

Stacy Buckley brought forward the following administrator nomination:

Laura Rogers, Guidance Coordinator, District, effective 7/1/11

Sue Tremblay made a motion to accept nomination. Jennifer Theroux seconded. VOTE All in Favor MOTION PASSED

Resignation

Stacy Buckley brought forward the following teacher resignation:

Robert Bergeron, Special Education, Bartlett, effective 6/30/11

Sue Tremblay made a motion to accept the resignation of Robert Bergeron with regret. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED

2011-2012 Teacher Nominations

Stacy Buckley brought forward the following teacher nominations:

Kimberly Bolduc, 2nd Grade, Maple Ave.

Kaitlyn Guthro, 7th Grade English, MVMS

Laura Loiselle, Occupational Therapist, Glen Lake

Nicole Ponti, ESOL, District
Edward Potoma, 8th Grade Science, MVMS
Michelle Soper, ESOL, District

Dian McCarthy made a motion to approve teacher nominations as presented. Sue Tremblay seconded. VOTE All in Favor MOTION PASSED

2011-2012 teacher nominations (contract revisions)

Stacy Buckley brought forward the following teacher nominations (contract revisions):

Amy Cain, from 40% to 60% FTE, English, GHS
Christina Howard, from 100% to 80% FTE, English, GHS
Joan Jordan, from 100% to 50% FTE, Spec Ed, Maple

Sue Tremblay made a motion to approve the teacher nominations as presented. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED

Track Changes (September 1, 2011)

Stacy Buckley brought forward the following track changes; no Board action needed.

Sheila Parnell, Glen Lake, BA to MA
Kendra Tisbert, Glen Lake, MA+15 to MA+30

2010-2011 Co-Curricular Resignations

Stacy Buckley brought forward the following co-curricular resignation:

Joseph Goodwin, Strength and Conditioning (eff. 5/2/11), GHS

2010-2011 Co-Curricular Nominations (remainder of year)

Stacy Buckley brought forward the co-curricular nomination:

Justin Hufft, Strength and Conditioning, GHS

Jennifer Theroux made a motion to approve the resignation of Joseph Goodwin and nomination of Justin Hufft for Strength and Conditioning, GHS. Henry Boyle seconded. VOTE All in Favor MOTION PASSED

2011-2012 Co-Curricular Nominations

Stacy Buckley brought forward a co-curricular nomination; no Board action needed:

Jake Ottolini, Football – volunteer, GHS

2011-2012 Student Teacher (AM only – full year)

Stacy Buckley brought forward a student teacher; no Board action needed:

Carole Donovan, with Sheila Parnell/Kathleen Hon, Glen Lake

Other Business That May Legally Come Before The Meeting

Stacy Buckley reviewed with Board members a handout entitled “Year End Purchasing Plan Notification”. Mrs. Buckley stated they would like to purchase some technology that was cut out of next year’s budget, SmartBoards, laptops, servers, graphing tablets, sod replacement, and seeding. The Board and administration discussed requests/needs. ***Sue Tremblay made a motion to increase SmartBoards to ten from six. Henry Boyle seconded. VOTE 5 yes, 1 no (Lorry Cloutier; agrees with the proposal but is not comfortable voting on until know where SmartBoards are going, lack of information) MOTION PASSED***

Sue Tremblay made a motion to approve the handout presented by the Superintendent as amended. Henry Boyle seconded. VOTE 5 yes, 1 abstain (Lorry Cloutier; agrees with the proposal but is not

comfortable voting on until know what SmartBoards are going, lack of information) MOTION PASSED

Non-Public Session – RSA 91-A: 3 II(c)

None

Adjournment

Lorry Cloutier made a motion to adjourn at 8:58PM. Jennifer Theroux seconded. VOTE All in Favor MOTION PASSED

Deborah Jore

School Board Recording Secretary

These minutes are subject to School Board approval