

**** THIS MINUTES ARE SUBJECT TO BOARD APPROVAL ****

Goffstown School District
Goffstown, New Hampshire

School Board Meeting Minutes
September 20, 2010

School Board Members, Present

Keith Allard
Philip Pancoast
Dian McCarthy
Sue Tremblay
Jennifer Theroux
Henry Boyle
Kent Nolan (arrived at 8:29 PM)
Liz Kelly, Student Representative

Administration, Present

Stacy Buckley, Superintendent
Ray Labore, Business Administrator

Teacher Reps, Present

Peggy Zola, Elementary
Mary Grasset, MVMS
Jeanne Roy, GHS

Call to Order

Keith Allard called the meeting to order at 7:17 PM and led the Board and public in the Pledge of Allegiance and a moment of silence.

Approval of Minutes 8/30/10

Dian McCarthy made a motion to approve the August 30, 2010 minutes. Sue Tremblay seconded. VOTE 5 yes, 1 abstain (Henry Boyle) MOTION PASSED

Correspondence

- GESS letter regarding negotiations for a new contract
- Teacher/Nurse Substitute Report

Commendations/Good News

- Jennifer Theroux stated she attended the memorial service for Corporal Charte. Mrs. Theroux stated the choir and wrestlers were amazing, it was a timely, precise, memorable, and respectful ceremony, and she thanked all who participated.
- Jennifer Theroux stated she was reading NH Magazine and the GHS Culinary Club was in it; she scanned the article and sent to Frank McBride.
- Liz Kelley stated the Student Council greeted students the first day of school; went very well. Ms. Kelley stated NHS is planning a Blood Drive for October 20th. Ms. Kelley stated Homecoming is coming up and there is lots of school spirit and competition this year.
- Jeanne Roy stated they wanted to echo the thanks for a fantastic turnout on Thursday. Mrs. Roy stated sports are in full gear, making great strides, and encouraged all to come out and see some games. Mrs. Roy stated school clubs are also underway and meeting for the first time this week.
- Mary Grasset stated Mr. Colton's, Social Studies, 7th grade class has been feeding the world through freerice.com; have raised 100,000 grains of rice. Mrs. Grasset stated Mr. Kilmister, Art, has been named Granite State Fellow by Lions Club International for the peace posters contest. Mrs. Grasset stated at the Teacher Workshop last week a group of teachers spent the day working on the

new bullying law implementation; very successful day. Mrs. Grasset stated MVMS is in the process of NECAP preparations; NECAP's are in October.

- Peggy Zola stated Glen Lake had a visit this morning from a large female and male moose; staff took pictures and will post them on the website. Mrs. Zola stated Maple Ave. had two very successful parent information nights last week and NECAP preparation is underway for October.
- Dian McCarthy commended the food service stating people are very excited about all the changes.

Public Comment

Tracy LaSalle, Goffstown resident, stated she has four kids in school and is bringing forth a concern about the reading material her daughter is exposed to at the middle school; the specific book is called "The Hunger Games". Mrs. LaSalle stated her daughter had nightmares and she could not believe the school had this book on the list, that it is horrific. Mrs. LaSalle read aloud a review from Stephen King on the back of the book.

Mrs. LaSalle stated the main character is the only one of twenty-four children that survives in the book, that children are being killed for entertainment, pitted one against the other in a game. Mrs. LaSalle asked what this book teaches students as far as honor, ethics and morals. Mrs. LaSalle stated there is no lesson in this book except if you are a teenager and kill twenty-three other teenagers, you win the game and your family wins. Mrs. LaSalle stated when she brought her concerns to MVMS, they acted quickly to take her daughter out of the class. Mrs. LaSalle asked how students would be sheltered from this obscene text in the lunchroom or bus. Sue Tremblay asked if this book was in a classroom. Mrs. LaSalle stated she did not know about the school library, that she went to the town library, could not find it, so she bought it at Barnes & Noble and will be returning it tomorrow. Dian McCarthy asked what explanation was given to Mrs. LaSalle. Mrs. LaSalle stated she has not talked to the teacher as she (LaSalle) is very direct and opinionated, so she went directly to the Administrative staff and it was handled beautifully. Keith Allard thanked the administration for acting so quickly and directed the Superintendent to review policy and the book and see if it is appropriate to have in the school; Mrs. Buckley will update the Board on this situation after doing so.

Sherry Kallis, Goffstown resident, stated she has a football player at the high school and that the team would like to have the band play at varsity home games. Mrs. Kallis stated she has given Stacy Buckley a copy of the football and music schedule and would really like to have the band play at least at the homecoming game and maybe last game of season. Mrs. Kallis stated the band could just wear polo shirts, play the anthem, and bring school spirit and show support for the school. Mrs. Kallis stated she knows the band plays at home basketball games, that she has talked to a couple band members and both were ecstatic about the idea of playing at a football game. Keith Allard stated the pep band is run by Josh Desrochers and pep band is a contracted, stipend position; the Board would have to negotiate it. Mr. Allard stated they could ask Mrs. Buckley to investigate and see if they would voluntarily play at a game this year. Mrs. Kallis stated she had talked to Mr. Desrochers and he showed no desire to play, stating playing at the basketball games was a tradition. Mrs. Kallis stated she was told the request should come from band members/parents if they want to play at games and if they want to volunteer to do so. Mrs. Buckley stated she has talked to Mr. Desrochers and he is entertaining the idea, would need parent and student support. Liz Kelly stated the select vocals does different events and asked if the football team might be interested in having them do the anthem. Mrs. Kallis stated that would be wonderful.

Christy Garrison, Goffstown resident, stated having a pep band at football games would bring more support and she would ask if the Gridiron Club would be willing to pitch in funds for the games Mr. Desrochers is not contractually obligated to play at. Jennifer Theroux asked if this would be something that would need to be formally supervised by a staff person. Mrs. Buckley stated yes. Mrs. Buckley stated she would have a conversation with Mr. Desrochers, but that she could not guarantee anything this season.

Josie Morin, Goffstown resident, stated she is part of the Gridiron Club and that they have tried for several years to get the pep band. Mrs. Morin asked about the contractual agreement between basketball and when they should approach someone in order to be considered for next year. Mrs. Buckley asked she would have a conversation to see if the pep band would be interested in this, that it is a process.

Keith Allard introduced PJ Collins, the new MVMS Dean of Students.

Administration/Finance Committee Report

Philip Pancoast made a motion to approve the following manifests:

- ***June 21 – 30, 2010 in the amount of \$895,195.28***
- ***July 1 – 31, 2010 in the amount of \$2,701,672.11***
- ***August 1 -31, 2010 in the amount of \$2,452,994.48***
- ***September 1 -20, 2010 in the amount of \$2,239,978***

Mr. Boyle briefly reviewed manifest contents with Board members. ***Dian McCarthy seconded. VOTE All in Favor MOTION PASSED***

Henry Boyle stated the food service now has its own website with menus and personnel listed.

Henry Boyle stated, in regards to bonding, that all should be completed by Columbus Day.

Henry Boyle stated the breakfast program at Maple Ave. is going good; the "Snack Shack" at GHS is now the "Grab and Go" and incorporates breakfast. Mr. Boyle stated the menu has changed at all schools and students now have choices. Mr. Boyle stated the milks at GHS are now 10 ounces; this is a pilot program.

Human Resource Committee Report

Lorry Cloutier stated the Committee will need to meet in October; will circulate an email to see if committee members would be available October 13th or 14th.

The next scheduled HR Committee meeting will be on November 22nd at 6 PM at the SAU.

Planning & Communication Committee Report

Dian McCarthy stated the Committee had a meeting on October 9th and planned next month's articles; some of the upcoming articles will be on NECAPS, the role of technology in the schools, extracurricular activities, and the budget.

The next P&C Committee meetings will be on October 4th at 6 PM in the GHS Media Center.

Curriculum and Education Committee Report

Philip Pancoast stated the committee discussed the upcoming NECAP testing; Administration had inquired about what was done last year and asked that they proceed the same as last year. Mr. Pancoast stated there would be no new course proposals for GHS, that there are already things in there that have yet to come online. Mr. Pancoast stated the Committee discussed looking at course proposals again to see if there are any, over the course of the last 2-3 years, where interest has been so low that they should discontinue them.

Philip Pancoast stated the 2010 summer program continues to be successful, but there is a significant amount of variance in day to day attendance. Mr. Pancoast stated they would like to look at creative solutions for addressing attendance issues while still meeting expectations for the summer program.

The next C&E Committee meeting will be on October 12th at 7PM and on November 22nd at 7 PM in the GHS Media Center.

Superintendent's Report

Stacy Buckley stated she had sent out to all Board members an email commending the high school on the services held for Corporal Charte and acknowledged some people she had left out of the email.

Stacy Buckley stated the science NECAPs were released to the SAU this week and would be released to the public on Wednesday. Mrs. Buckley stated there were no big surprises.

Stacy Buckley stated she attended the Commissioners Meeting at NHTI in Concord. Mrs. Buckley stated one thing discussed was the different school districts and how supportive they are to the college. Mrs. Buckley stated she was really pleased to see SAU #19 is 4th in the State in the amount of students who attend NHTI.

Stacy Buckley stated the tank tightness test at Maple Ave. is scheduled for this week; the fire panel is also in the process of being replaced.

Stacy Buckley stated they are getting a lot of parent surveys back; Denise Morin is coordinating them by grade level and school. Jennifer Theroux asked how long they would be collecting them. Mrs. Buckley stated the goal is to have them all collected by the end of this month.

Stacy Buckley stated NECAP testing would be starting this month; will be a busy time for all.

Stacy Buckley stated volunteer fingerprinting has been quite an experience; has been a little stressful for Human Resource Department and hope by doing it all now it will be easier in the future.

Stacy Buckley stated she would like to commend Josh Desrochers and the select choir for their participation on Saturday at Tony Paradis' funeral. Mrs. Buckley stated the choir came and sang a very nice song in Italian.

The Goffstown School District is in the process of putting together the Title IV grant application for the New Hampshire Department of Education. Title IV is Safe and Drug Free Schools and Communities. It is the intent of the Goffstown School Administration to focus the resources of this grant on our comprehensive Anti-bullying Program. Goffstown is scheduled to receive \$11,447. The public is invited to provide input for the development of this grant application. Input will be considered until the application is completed. Please direct input regarding this grant application to Brian Balke, Assistant Superintendent of Schools. For additional information, please contact Brian at the SAU office.

Emergency Response Plan

Jennifer Gillis, MVMS Assistant Principal, Richard O'Brien, Goffstown Fire Department, and Gregory Champlin, Emergency Management, State of NH, gave a PowerPoint presentation on the proposed emergency response plan. The following was reviewed during the presentation:

- Chief O'Brien gave a brief introduction to plan
- Greg Champlin reviewed *RSA 189:64*
- Jennifer Gillis reviewed *Training*
- Chief O'Brien reviewed *Levels of Emergency* (school, local, regional/state-wide)
- Chief O'Brien and Jennifer Gillis reviewed *Incident Response*
- Greg Champlin reviewed *NIMS*
- Jennifer Gillis and Chief O'Brien reviewed *Four Phases of Emergency Management*
- Jennifer Gillis reviewed *Common Terminology*
- Chief O'Brien reviewed *Incident Command Systems*
- Chief O'Brien reviewed *Emergency Management Organization*
- Chief O'Brien reviewed *ICS Functional Areas*
- Jennifer Gillis and Greg Champlin reviewed *Emergency Actions*
- *School Risk Assessment*
- Jennifer Gillis reviewed *Plan Review Cycle*
- Greg Champlin reviewed *School Emergency Response Teams*
- Jennifer Gillis reviewed *School Annex, School Emergency Response Plans*
- Jennifer Gillis reviewed *School Annex Information*

Greg Champlin stated these plans are always a draft and this is a really commendable effort, but reminded Board members that it is never done. Chief O'Brien stated when they do plan exercises they encourage the school district staff to be involved, that it is the time when you can really put the plan through its paces. Stacy Buckley and Board members thanked Mrs. Gillis, Chief O'Brien, and Mr. Champlin for their efforts on this project. ***Sue Tremblay made a motion to approve the Emergency Response Plan. Jennifer Theroux seconded. VOTE 6 yes, 1 abstain (Henry Boyle) MOTION PASSED***

Goffstown Grizzlies Renovation Request

Stacy Buckley brought forward a request from the Goffstown Grizzlies asking for permission to build two 8x8 decks off the current stand for video production; reviewed plans with Board members. Mrs. Buckley stated the Goffstown Grizzlies would pay 100% of the costs, would meet all code requirements, and would have to also meet all insurance company requirements. ***Henry Boyle made a motion to approve the Goffstown Grizzlies request as presented by the Superintendent. Kent Nolan seconded. VOTE All in Favor MOTION PASSED***

CAST Committee

Stacy Buckley stated the CAST group had come before the Board at one of their prior meetings regarding Barnard Park and the high school facilities. Mrs. Buckley asked if the Board was ready to adopt the recommendation or if they needed more time to think about it. The Board was in consensus to have this put on the agenda for the next scheduled Board meeting; Mrs. Buckley will send to Board members via email the PowerPoint presentation, minutes and recommendation. Keith Allard stated it would also be a help to have someone from the CAST Committee at the meeting.

First Read Policies

Lorry Cloutier reviewed with Board members the following policies being brought forward for a first read:

- Policy ECAF – Audio/Video Surveillance on School Buses
- Policy EEA – Student Transportation Services
- Policy EEAG – Use of Private Vehicles to Transport Students
- Policy JCA – School Assignment – Change of School Assignment. The School Board discussed the changing of the policy or to keep having requests come forward to the Board. Sue Tremblay stated it is the Board's job to interact with community; does not like to see the Board distance themselves. Philip Pancoast stated the Board function is not a day-to-day function, but a policy function. Keith Allard asked what Board consensus was. Stacy Buckley stated this policy only addresses student who want to switch schools in town, not tuition students or move before school resident. Philip Pancoast asked if we take this, what has been crafted so far, get regulations, and let Board build on it. Jennifer Theroux said it does have cross boundary wording. Dian McCarthy stated she agreed with having Board review. Kent Nolan stated he agreed with parts of both views and agreed that it should be reviewed further.

AREA Agreement Discussion

Stacy Buckley reviewed AREA Agreement clarification issue with Board members; that Goffstown would use approved March budget for tuition billing which would make three consistent payments rather than using the Superintendent budget which is how it is currently being done. Keith Allard stated New Boston and Dunbarton are not paying in advance any tuition bills and he did not have a problem leaving it the way it is. Philip Pancoast asked where this request came from. Mrs. Buckley stated New Boston. Mr. Allard asked that what was presented to them be rewritten and narrowed down. Mrs. Buckley stated she would then request scheduling an AREA Agreement meeting. Mr. Pancoast asked if he could call Kevin on the New Boston Board and ask him to present something that captures the change and nothing else. Mrs. Buckley stated that would be fine. The Board continued to discuss this issue. Mrs. Buckley stated this came up because the Superintendent budget approved was much higher than the approved budget. Mr. Allard stated some years the other towns have been winners and had to pay as much upfront. Kent Nolan stated it is going to end up at the same place in the end, is more an issue of perception than procedure. Mr. Pancoast stated New Boston believed they were collecting more taxes than necessary and their constituents were upset, which in itself could be considered fiction as bills were out and paid. ***Sue Tremblay made a motion to deny clarification document. Keith Allard seconded. VOTE 3 yes, 1 no (Kent Nolan), 3 abstain (Jennifer Theroux, Lorry Cloutier, Philip Pancoast) MOTION PASSED***

Policy IIB – Class Size/Instructional Groups

Dian McCarthy stated when doing an article for the Planning & Communication Committee they noted Policy IIB was last revised in 2000 and that there has been a lot of research since then that the policy is inconsistent with. The Board discussed policy and research. The Board was in consensus to forward to the Curriculum and Education Committee first to evaluate research and then send to Human Resource Committee.

MVMS Library Plan

Stacy Buckley stated the MVMS library plan is that when the librarian is out sick a substitute will be hired and there are currently four volunteers to cover 5th, 6th, 7th, and 8th grade team time from 1:30-3:10 PM; still looking for volunteer coverage for librarian's lunch time.

NHSBA Call for Resolutions

Stacy Buckley gave Board members a handout to review and stated October 22nd is the submission deadline.

Deliberative Session Discussion

Keith Allard stated there have been recommendations from the public to hold the Deliberative Session on a Saturday morning, that this could increase the turnout. Dian McCarthy stated she has found overwhelming support for this also. Mr. Allard stated babysitting for parents at the session went over very well and should be continued. Jennifer Theroux asked if there would be a financial impact. Stacy Buckley stated it would be miniscule. Mr. Allard stated any other activities at the school would be banned so there would be no distractions. The Board was in consensus to schedule the Deliberative Session for Saturday, February 5th with a snow date of February 12th. Mrs. Buckley stated she would look and make sure there were no conflicts with these dates.

2010-2011 Administrator Nomination Confirmation

Stacy Buckley brought forward the following administrator nomination:

- Patrick Collins, Dean of Students, MVMS

Henry Boyle made a motion to approve the confirmation of Patrick Collins as Dean of Students at MVMS. Sue Tremblay seconded. VOTE All in Favor MOTION PASSED

2010-2011 Teacher Nomination Confirmations

Stacy Buckley brought forward the following teacher nominations:

- Wendy Stacy, Special Education, MVMS

Sue Tremblay made a motion to approve the confirmation of Wendy Stacy. Philip Pancoast seconded. VOTE All in Favor MOTION PASSED

Administrator Internship (Fall)

Stacy Buckley brought forward the following administrator internship; no Board action required:

- Katie Greeb, Principal, GHS

Student Teacher – Service Learning (September to December)

Stacy Buckley brought forward the following student teacher; no Board action required:

- Jacqueline Cooney, Psychology, Glen Lake

Track Changes

Stacy Buckley brought forward the following track changes; no Board action required:

- Sarah Bienvenue, M to M+15, Bartlett
- Lee Brazell, M+30 to CAGS, Maple Ave.
- Patricia Moriarty, M+15 to M+30

Co-Curricular Nominations

Stacy Buckley brought forward the following non-sports and sports co-curricular nominations:

- Kathryn Hoffer, Advisor Student Council
- Jane LaRoche, Advisor Student Council
- Jenna Burns, Advisor Student Council
- Kelly Saltalamacchia, Advisor Student Council
- Kenneth Martin, Band, MVMS
- Christopher Belding, Chorus
- Cheryl Giffen, Drama
- Patricia Keough/Virginia Sinclair, Yearbook
- Muriel Orcutt, Strings
- Emma Rallis, Basketball, Freshman, Girls
- Justin Gorham, Basketball, Varsity, Boys

Jennifer Theroux made a motion to approve the non-sport and sport co-curricular nominations as presented by the Superintendent. Philip Pancoast seconded. VOTE All in Favor MOTION PASSED

Other Business That May Legally Come Before the Board

Sue Tremblay stated she is the representative to GTV and would like be relieved of the position. Keith Allard asked Stacy Buckley to see if any administrator or teacher might like to be a representative on part of the school district.

Sue Tremblay discussed dates with Board for Budget Committee meeting at Town Hall; the Board was in consensus to do on November 13th. Mrs. Tremblay stated the Budget Committee asked about RFP's/bid requests being listed on the school district website. Keith Allard stated the Board could have these posted as they usually only have three or four a year.

Henry Boyle stated the orchard development that has been hung up for a couple years has been agreed upon now and will mean about thirty additional houses.

Non-Public Session – RSA 91-A: 3 II(c)

Kent Nolan made a motion to enter non-public session at 9:44 PM to discuss the dismissal, promotion, compensation or disciplining of any public employee, or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) request that the meeting be open, in which case the request shall be granted. Philip Pancoast seconded. The Chair took an individual voice poll of each Board member. VOTE All in Favor MOTION PASSED

Kent Nolan made a motion to leave non-public session at 10:06 PM. Lorry Cloutier seconded. The Chair took an individual voice poll of each Board member. VOTE All in Favor MOTION PASSED

Philip Pancoast made a motion to seal the non-public minutes for a period of one year. Lorry Cloutier seconded. VOTE All in Favor MOTION PASSED

Adjournment

***Philip Pancoast made a motion to adjourn at 10:06. Lorry Cloutier seconded.
VOTE All in Favor MOTION PASSED***

Deborah Jore
School Board Recording Secretary

These minutes are subject to School Board approval