

Goffstown School District
Goffstown, New Hampshire

School Board Meeting Minutes
November 7, 2011

School Board Members, Present

Philip Pancoast
Dian McCarthy
Sue Tremblay
Henry Boyle
Jennifer Theroux
Lorry Cloutier
Keith Allard
Ginny McKinnon

Administration, Present

Stacy Buckley, Superintendent
Ray Labore, Business Administrator

Teacher Reps, Present

Peggy Zola, Elementary
Barbara French, MVMS

Call to Order

Philip Pancoast called the meeting to order at 6:34PM and led the Board and public in the Pledge of Allegiance and a moment of silence.

Approval of the 10/17/11 and 10/19/11 Minutes

Dian McCarthy made a motion to approve the 10/17/11 and the 10/19/11 minutes. Lorry Cloutier seconded. VOTE 6 yes, 2 abstain (Ginny McKinnon, Jennifer Theroux) MOTION PASSED

Correspondence

- A note from Dr. Barry, Commissioner of Education, thanking GHS for hosting the State School Board meeting
- 2 substitute reports
- A thank you note from AP thanking us for allowing our teachers to participate in the reading of the AP exams

Commendations/Good News

- Dian McCarthy attended the Blue Ribbon Ceremony last month on behalf of Maple Avenue Elementary School. Maple Avenue was one of a handful of schools being honored for 20 or more years of Blue Ribbon volunteerism. MVMS partnership was there also. Dian was impressed with how many schools were there. Parent groups were recognized also. Parent involvement month – grizzlies played great on Saturday.
- Barbara French stated that due to the power outage at MVMS last week, they had to postpone the magazine drive. The book fair was did not do as well as expected this year due to the economy so hopefully the magazine drive will do better.
- The 8th grade canned food drive is this month and also the Veteran’s assembly will take place at MVMS. Students can write an essay about what Veteran’s day means to them.
- Peggy Zola stated Glen Lake had a good turnout at the pancake breakfast. Family literacy night is tomorrow night, 11/8. Maple Avenue Student Council is up and running with the lead student body giving back to the community through a food drive. Bartlett Elementary School will host their Turkey Walk next Tuesday, 11/15. Bartlett and Maple had a successful Halloween parade on 10/28. The PTA had spooky story night followed by the book fair and Halloween crafts. Golden tray and sneaker awards are given out for good behavior and the children love it.

Public Comment

None

Administration/Finance Committee Report

Philip Pancoast made a motion to approve the manifest in the amount of \$1,743,537.00. Jennifer Theroux seconded. VOTE All in Favor (8-0-0) MOTION PASSED

Human Resources Committee Report

The next Human Resource Committee Meeting is on November 14 at 6PM at the SAU.

Planning and Communication Committee Report

Dian McCarthy stated that the Planning and Communication Committee met tonight and it was decided that the committee will start a facebook page for the district. Due to the recent weather events, it seems the best way to communicate. The next meeting is December 5th.

Curriculum and Education Committee Report

The next Curriculum and Education Committee Meeting is on November 14 at 7PM at the SAU.

Budget Committee Report

The budget committee is now meeting. The School Board will present their budget to the committee on Saturday, November 19th.

Superintendent’s Report

- Stacy Buckley stated that she is looking into different options to make up the days missed at MVMS due to the recent storm. She will speak to the staff at MVMS in the next staff meeting to get some ideas from them and bring back to the Board.
- Ms. Buckley stated that the boys’ soccer team plays in Exeter tonight.
- Ms. Buckley stated that the Goffstown Football won on Saturday, playoffs are next Saturday at 1PM
- Ms. Buckley stated that The Goffstown High School Music Department presents, Seussical the Musical – opening on Friday, 11/11 through 11/20, tickets are \$10 for adults/\$7 for children.
- Ms. Buckley stated that the Goffstown schools will have assemblies this week in honor of Veterans Day, Friday, 11/11.
- Ms. Buckley stated that Dunbarton Elementary School has requested a joint board meeting and a tour of the Middle and High schools. The board discussed dates and it appears that Monday, November 28th will for Goffstown. Stacy will confirm and get back to board members.
- Ms. Buckley stated the hearing scheduled for Thursday, 11/10 has been canceled and will be rescheduled for mid December.

Student Teachers

Stacy Buckley brought forward the following student teacher notifications:

Annie Yergeau (October to December 2011)..... Glen Lake Brenda White
Ashley Shorb (November 2011)..... MVMSMark Kilmister

Co-Curricular – Non- Sports

Stacy Buckley brought forward the following non-sport nomination:

Keith MartinGHS.....Drama

Philip Pancoast made a motion to approve the co-curricular nominations as presented by the Superintendent. Ginny McKinnon seconded. VOTE 7 yes, 1 abstain (Sue Tremblay) MOTION PASSED

Co-Curricular – Sports

Stacy Buckley brought forward the following co-curricular sports nominations –

Co-Curricular – Sports

Marc Gagne	MVMS	Basketball - (Boys) - BTEAM
Traci Ceccherini	MVMS	Basketball - (Girls) - BTEAM

Kayla Pouliot	MVMS	Cheerleading
Joseph Mullaney	MVMS	Wrestling
Ben Dion	GHS	Basketball – Freshmen (Boys)
John Moran	GHS	Basketball – Junior Varsity (Boys)
Justin Gorham	GHS	Basketball – Varsity (Boys)
Lisa Laliberte	GHS	Cheerleading – Varsity
Paul Roy	GHS	Ice Hockey - Varsity
Phil Croasdale	GHS	Ice Hockey - Assistant
Betsy Moody	GHS	Skiing
Jaime Gratton	GHS	Track – Varsity Indoor
Jamie Gratton	GHS	Track (Girls)
Keith Detjen	GHS	Wrestling - Varsity
Steve Spain	GHS	Wrestling - Assistant
Keith Martin	GHS	Bowling

Philip Pancoast made a motion to approve the co-curricular nominations as presented by the Superintendent. Ginny McKinnon seconded. VOTE 7 yes, 1 abstain (Sue Tremblay) MOTION PASSED

Old Business

Finalize Budget for 2012-2013

Administration and Board to continue discussion and finalize budget

Detail Budget

Stacy Buckley reviewed the following budget line items with the Board members:

- Page 1, line 116 - Alt. to Suspension position-this will bring back the 2 staff members
- Page 7, Extended School Year salaries \$68,000, changes in staff members up or down
- Page 9, line 339 – based on student needs, teacher of the deaf, student need more services
- Page 20, line 339 Dartmouth Hitchcock agreements – provides support for Nurses
- Page 27, line 611 - Awards
- Line item 611 - Curriculum revision cycle - Everyday math to be updated may be new books, materials, etc. We will not know until the curriculum is assessed and items determined.
- Line item 641 would be for textbooks
- Assigner’s fee – these are the costs paid to do our scheduling for athletic teams, etc.
- 2 way radios – used all the time in schools by everyone including the nurses, teachers at recess/bus duty, custodians. They are well used and often need to be replaced.
- Stacy stated that the 2 paraeducators cut to meet the default budget at MVMS and GHS were not added back into the budget. Both were full-time Library Paraeducators - hourly w/benefits cost is \$79,402.

Dian McCarthy asked how it is going with the volunteers we are using to fill the void of not having library paraeducators - is it successful?

Barbara French stated that it is hard because the volunteers have a variable schedule.

Ms. McCarthy asked if the library has ever closed due to lack of staffing. Barbara French stated that maybe only if the Librarian is out as the subs/volunteers do not know how to operate the computer system to check out books. The computer lab remains open. ***Suzanne Tremblay made a motion to approve the addition of 1 library paraeducator position at Mountain View Middle School and 1 library paraeducator position at Goffstown High School. Ginny McKinnon seconded. VOTE 3 yes, 2 opposed, 2 abstain MOTION PASSED***

- Lorry Cloutier asked if the MVMS Powerschool fees were corrected. They have been adjusted in the budget.

Glen Lake School

- Dian McCarthy asked if the RN position was added back into the budget. Stacy Buckley stated yes.
- Ginny McKinnon asked how much in tuition comes back to us. Stacy Buckley stated that it is between \$1,200 and \$960 per year per student.

Bartlett Elementary School Budget

- Sue Tremblay and Ginny McKinnon stated that they do not see anything that could be removed from this budget
- Philip Pancoast agreed and stated that the travel number is very low
- Dian McCarthy stated that she loves the fact that the Principal opens up the library in the summer for all to use as it is great for the community.
- Philip Pancoast asked what the 431 line was on page 79. Stacy Buckley explained that the 431 line covers the purchase of ice melt, snow blower maintenance, etc. Ms. Buckley stated that they tried to limit the number of maintenance projects at Bartlett and are focusing on the items that really need replacing, i.e: sinks in front wing.
- Philip Pancoast asked about the line 211 on page 81 which indicates an added position. Stacy explained that this is not a new position. It was a Title I grant funded position.
- Jennifer Theroux asked if all schools are on a math curriculum cycle revision. Stacy Buckley stated yes.
- Philip Pancoast noted that the group insurance cost on page 87 went down. Stacy Buckley stated that the reason is because they went from a full-time Special Education teacher to a part-time Special Education teacher which affected benefits. Other people may have also changed benefit status.

Maple Avenue Elementary School

- Dian McCarthy asked a question on the line item 733 on page 90 indicating \$1.00 as the cost for Special Education new furniture. Ray Labore stated that this is just a place holder to buy if needed.
- Jennifer Theroux asked a question about the 511 line (transportation) on page 115. Stacy Buckley stated that this is for a student in need.

Mountain View Middle School

- Jennifer Theroux stated that the bells at \$200 per clock seemed like a lot. Stacy Buckley stated that this could be cut if needed.
- Stacy Buckley stated that it would be beneficial if every clock on every wall in the school was synchronized. Stacy indicated that because of the schedule at MVMS it is important that everyone be on the same time.

Lorry Cloutier made a motion to remove the school board stipend annual increase. Jennifer Theroux seconded. VOTE 2 yes, 3 opposed, 3 abstain MOTION FAILED

Sue Tremblay made a motion to approve the 2012-2013 Budget to move forward to the budget committee in the amount of \$35,531,035. Ginny McKinnon seconded. VOTE 7 yes, 1 opposed (Lorry Cloutier) MOTION PASSED.

New Business

Revenues

Stacy and Ray reviewed the projected revenue sheet.

Default Budget

Stacy and Ray reviewed the projected default calculation. This could change as the budget is further developed and revised.

Impact Fees

- Ray and Stacy spoke about the impact fee study that was done. They asked the board if they would like Southern New Hampshire Planning to come to a board meeting and present the information to them so that they could ask questions. The Board may want to hear this information prior to the Dec 8th meeting where it will be discussed and finalized with the town.
- Ray Labore stated that they could come for a Q&A session on 11/21. He will schedule that and send a copy of the study to the Board for their review.

GHS Out-of-State Field Trip Request (Lincoln Culinary Institute in Connecticut)

The Creative Foods and Culinary Club are seeking the Board's approval regarding a possible out of state field trip on 12/8/11. *Keith Allard made a motion to approve the GHS out of state field trip. Diane McCarthy seconded. All in Favor MOTION PASSED*

AREA Notification of Potential Bond

- Stacy reviewed the RSA which requires the Goffstown School Board to notify any sending districts, 4 months in advance, of any potential bonds. While the board has not made any final decisions regarding the two projects (theatre and track), to meet the statutory requirements, it was recommended that notice be sent to both boards.
- The board agreed that this would be the correct step in the process. Stacy will draft a letter and get it to the boards.

Other Business That May Legally Come Before the Meeting

None

Non-Public Session RSA 91-A:3II(a)

Philip Pancoast made a motion to enter non-public session at 8:15PM to discuss the dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request shall be granted. Ginny McKinnon seconded. The Chair took an individual voice poll of each School Board member. VOTE All in Favor MOTION PASSED

Philip Pancoast made a motion to leave non-public session at 8:57PM. Hank Boyle seconded. The Chair took an individual voice poll of each School Board member. VOTE All in Favor MOTION PASSED

Ginny McKinnon made a motion to seal the non-public minutes for a period of ten years, Seconded by Lorry Cloutier. MOTION PASSED VOTE All in Favor

Adjournment

Lorry Cloutier made a motion to adjourn at 8:59PM. Sue Tremblay seconded. VOTE All in Favor MOTION PASSED

Respectfully Submitted

Lynea Forand
Secretary pro-tem