

**** These minutes are subject to School Board Approval****
Goffstown School District
Goffstown, New Hampshire

School Board Meeting Minutes
December 20, 2010

School Board Members, Present

Keith Allard
Philip Pancoast
Dian McCarthy
Henry Boyle
Jennifer Theroux
Ginny McKinnon (arrived at 7:07PM)
Lorry Cloutier (arrived at 7:08PM)
Sue Tremblay, excused absence
Liz Kelly, Student Representative

Administration, Present

Stacy Buckley, Superintendent
Ray Labore, Business Administrator

Teacher Reps, Present

Peggy Zola
Mary Grassett
Jeanne Roy

Call to Order

Keith Allard called the meeting to order at 7:01 PM and led the Board and public in the Pledge of Allegiance and a moment of silence.

Approval of 12/6/10 Minutes

The Board had the following changes to the December 6, 2010 minutes: Page 1, reference to babysitting under Commendations by Jeanne Roy should say for next year's Deliberative Session, not next week; Page 2, under Public Comment, Stacey Couples should be spelled Stacey Cupples. *Philip Pancoast made a motion to approve the December 6, 2010 minutes as amended. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED*

Correspondence

- Nurse/Teacher Substitution
- Christmas card from Liz Kelley

Commendations/Good News

- Liz Kelly stated the GHS Food Can Drive ended Friday with over 4,000 cans and \$7,000 collected; was also the most efficient delivery ever. Ms. Kelly stated Senator D'Allesandro came to GHS and thanked the school for their efforts with the canned food drive. Ms. Kelly stated "Toys for Teens" went well, some NHS students went and helped hand out the donations; the program did run out of gifts again this year. Ms. Kelly stated the NHS informal induction is this Thursday morning with new members accepted Friday; NHS is accepting quite a few new members from the junior class.
- Peggy Zola stated Maple Ave.'s 4th grade is performing a concert "The Big Chill". Mrs. Zola stated "Warmth in the Millyard", where the students collected pj's for children in need, did well. Mrs. Zola discussed "Eyes of Owls" presentation at Maple Ave., six owls were brought in and students got to see them up close; thanked the PFT for helping fund this event. Mrs. Zola stated Mr. Leo, custodian at Glen Lake Kindergarten, is retiring after 26 years in the district. Mrs. Zola stated they had a party for Mr. Leo last week; this Thursday is his last day on the job. Peggy Zola stated Bartlett collected toys and goods for food

baskets for the Goffstown Network to distribute to local families. Mrs. Zola stated the 4th graders went caroling at the Roy Apartments. Mrs. Zola briefly discussed the Bartlett reading program "Reading Around the World"; the students reading logs are displayed in the gym.

- Mary Grasset stated the 7th grade students went to see "A Christmas Carol" last week; received good feedback from the students.
- Jennifer Theroux stated Keith Allard came to the MVP meeting and went over the budget. Mrs. Theroux stated it was a good turnout and the people there were appreciative of the information.

Public Comment

Donna Pinard, Goffstown resident, stated she was concerned about the vetting process for hiring administration. Ms. Pinard stated she had talked to a teacher who was on a hiring committee five years ago and when Ms. Pinard asked the teacher about how her input was received the teacher had said it was already a done deal. Ms. Pinard asked that when a committee is put together that we find people with enough years under their belts so they know the correct questions to ask.

Administration/Finance Committee Report

Henry Boyle made a motion to accept the manifest in the amount of \$1,443,577.90. Ginny McKinnon seconded. Mr. Boyle briefly reviewed the contents of the manifest. ***VOTE All in Favor MOTION PASSED***

Human Resource Committee Report

Lorry Cloutier stated the Committee will be bringing forward a policy for a first read later in the agenda and a policy where Board direction is needed.

The next HR Committee meeting will be on January 10th at 6PM at the SAU.

Planning & Communication Committee Report

The next Planning & Communication Committee meeting will be on January 3rd at 6PM at GHS.

Curriculum and Education Committee Report

Philip Pancoast stated the Committee had met and discussed class size and size of instructional groups; they have moved the technology update to January. Mr. Pancoast stated the Committee reviewed the English and language arts revision; conversation centered on assessments and the use of data immediately available as it addresses strands and grade level expectations.

The next C&E Committee meeting will be on January 10th at 7PM at the SAU.

Superintendent's Report

Stacy Buckley stated someone stole the flags at Glen Lake School; the administrators watched the video tapes which showed someone with a truck lowering the flags and leaving with them. Mrs. Buckley stated she found it appalling that someone would steal them.

Stacy Buckley stated they have a support staff agreement; are putting together what they think is the final agreement and will get to the Board, Union and support staff for review. Mrs. Buckley stated they would be meeting during the week after vacation.

Stacy Buckley read an update from a student member of the Dream Keeper group telling Board members about some of their recent activities. Mrs. Buckley stated she thinks it is great they want to let us know what the group is doing.

Stacy Buckley stated the schools have done an incredible job this year with food drives and other activities. Mrs. Buckley stated she is very proud of our students and what they give back to the community this time of year, that it is a huge effort. Keith Allard also thanked the staff that assists the students.

Development of DRAFT 2011 Warrant Articles

Keith Allard stated there were only some spelling changes to the draft. Stacy Buckley stated after the Budget Committee hearing they would be able to fill in Article II, after contract is ratified, Article III could be filled in, and the Board has to decide if they are going to keep Article IV, V, and VI.

Revenues

Stacy Buckley stated they were looking at a number around \$400,000 for the unreserved fund balance; could put \$300,000 in the Bartlett fund and \$100,000 in unreserved. Dian McCarthy stated it would be wise to try and get some funds into those accounts to lessen the impact when needed.

Philip Pancoast suggested putting \$200,000 in the Bartlett fund and \$200,000 in the unreserved fund; the Board was in agreement. Ginny McKinnon stated this is the Board's best "guesstimate", not something they can put in front of the public and say is definite, that it all depends on how the budget comes back.

2011-2012 School District Calendar

Stacy Buckley reviewed the 2011-2012 school district calendar with Board members.

Food Service Overview and Discussion

Megan Bizzarro, Food Service Director, came before the Board to discuss the food service, breakfast program, and upcoming federal changes. Mrs. Bizzarro stated the staff and students have been wonderful and welcoming and commended the students' patience in standing in line. Mrs. Bizzarro stated she had worked with Ray Labore and did an analysis of the breakfast program to see if the .75 cost covered the cost to have the program as they strive to be a self-sustaining service.

Mrs. Bizzarro handed out and reviewed a handout entitled "Goffstown School District Breakfast Program". Mrs. Bizzarro stated there are three categories of students: free lunch, reduced lunch, and those who pay fully for lunch; have about 25-30% of students on free/reduced program. Mrs. Bizzarro reviewed costs/revenue for each building and stated each building shows a loss, losing approximately \$64.10 a day, \$11,538 over 180 school days (MVMS is the closest to breaking even).

Mrs. Bizzarro stated that money goes onto the lunch program and that puts pressure on the food program to cover the cost of lunch and deficiency. Mrs. Bizzarro stated they have devised a program for the Board to consider, effective January 1, 2011, to increase the Bartlett, Maple Ave., and MVMV breakfast cost to \$1.00 and to re-launch breakfast at GHS at a cost of \$1.50. Mrs. Bizzarro stated this, when you look at the program as a whole, could almost get it to break even; could cut losses by \$40 a day if just 50 breakfasts are sold at GHS, which would translate to a loss of \$4,384 a year instead of \$11,538. Mrs. Bizzarro stated this would still put pressure on the lunch program, but one that could be handled. The Board and Mrs. Bizzarro discussed other school districts similar to Goffstown and their food program. Lorry Cloutier asked if they looked at the possible loss of participation due to increase in price. Mrs. Bizzarro stated she did not think it would be a big loss, that it may actually get some of those families who have been struggling onto

the reduced/free lunch program. Mrs. Bizzarro stated they have been working this year on maintaining confidentiality, that the application for free/reduced lunch is available online, have been making calls home to see if help is needed, and have been implementing a state program for direct certification. Jennifer Theroux asked if the lunch program was in the black. Ray Labore stated yes. Mrs. Theroux asked if the food service is in black. Mr. Labore stated yes, at this point in time, but it would become increasingly difficult for the lunch program to cover breakfast losses. Mrs. Theroux suggested Mrs. Bizzarro talk with local clergy, that there is a group called "Youth Forum" that could be helpful. Ginny McKinnon asked how the program was going to differ from "Grab and Go". Mrs. Bizzarro stated it will complement "Grab and Go". ***Philip Pancoast made a motion to adopt the program as proposed by the Food Service Program with feedback and recommendations to be given to the School Board at the end of the school year. Dian McCarthy seconded.*** Jeanne Roy offered the business department and students to help get breakfast information out to students. ***VOTE 6 yes, 1 no (Jennifer Theroux) MOTION PASSED***

Megan Bizzarro discussed a couple things she is starting like "Dining with the Director" at the elementary schools and getting student input/feedback by meeting with student councils and class reps. Mrs. Bizzarro handed out and reviewed with Board members a handout of federal changes from the Healthy Hunger-Free Kids Act of 2010:

- Review of local meal charge policies, performance-based reimbursement rate for new meal patterns (some reimbursement will go up, Goffstown won't be eligible until maybe 2013-2014, the new meal patterns have not been written yet, operationally not sure this is the best)
- Water (free potable water where meals are served)
- Wellness policy (more regulations)
- Equity in school lunch pricing (putting pressure on local schools to close gap between the price charged for full price lunches and reimbursement received for the free lunch program, effective July 1, 2011)
- A la carte pricing (most generate enough revenue to cover their costs)
- Nutrition standards for all food sold in schools (looking at whole school environment, does allow exemptions for school fundraisers as long as approved by school and infrequent, looking at not having bake sales every day)
- Professional standards for school food service (establishes a program of required education, training and certification for all food service directors).

Mrs. Bizzarro stated she had more data on this if Board members would like to review it. Mr. Allard asked that it be sent out to all Board members in an electronic format. Philip Pancoast asked if there was any way for districts to work collectively to reduce price by volume. Mrs. Bizzarro stated they are part of a NH school buying group and bid on grocery products, paper products, and ice cream. Mrs. Bizzarro stated she has been a part of this group for 12 years and the cost savings has been significant in every district she has been a part of and they have been able to increase the quality of items. The Board thanked Mrs. Bizzarro for her report.

1st Read Policies, Policy JCA and Policy JFAB

Lorry Cloutier brought forward Policy JFAB - Admission of Non-Resident Students for a first read and asked for Board feedback on Policy JCA - Assignment of Students to Schools. Ms. Cloutier stated there is a part in the policy about manifest educational hardship that has to stay in by statute, there is a whole appeal process with it. The Board members and Administration discussed Policy JCA. The Board was in consensus that the policy come forward with the recognition of the opportunity to appeal Superintendents decision. Philip Pancoast suggested tabling Policy JCA until

they could sit down and look at the policy and the AREA Agreement to make sure they are consistent and the AREA Agreement is followed; Mr. Pancoast was not confident that was achieved. The Board was in agreement with Mr. Pancoast and Policy JCA will come back to the Board for a first read.

GHS Field Trip – Phantom of the Opera

Stacy Buckley stated the GHS Music Department would like to do a one-day trip to New York to see Phantom of the Opera on January 15th. The trip is open to all music students and parents; the cost is \$150. *Ginny McKinnon made a motion to approve field trip request. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED*

Other Business That May Legally Come Before the Board

None

Co-Curricular Nominations

Stacy Buckley brought forward the following co-curricular nominations:

- Christopher Belanger, Swimming Coach-volunteer, GHS;

No Board action needed

- John Moran, Basketball, JV Boys, GHS;

Ginny McKinnon made a motion to approve the nomination of John Moran. Henry Boyle seconded. VOTE All in Favor MOTION PASSED

Non-Public Session – RSA 91-A: 3 II(c)

Philip Pancoast made a motion to enter non-public session at 8:29 PM to discuss dismissal, promotion, compensation or disciplining of any public employee, unless that employee has a right to an open meeting and requests the meeting be open. Ginny McKinnon seconded.

Board members discussed Superintendent Evaluation. A general assessment will be submitted to SAU 19 Chair by December 30, 2010

Ginny McKinnon made a motion to leave non-public session at 9:29pm. Jennifer Theroux seconded. The Chair took an individual voice poll of each School Board member. VOTE All in Favor MOTION PASSED

Adjournment

Lorry Cloutier made a motion to adjourn at 9:30pm. Jennifer Theroux seconded. VOTE All in Favor MOTION PASSED 7/0/0

Deborah Jore
School Board Recording Secretary

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