

*\*These minutes are subject to School Board Approval\**

**Goffstown School District**  
Goffstown, New Hampshire

**School Board Meeting Minutes**

March 15, 2010

**School Board Members, Present**

Keith Allard  
Philip Pancoast  
Dian McCarthy  
Kent Nolan  
Jennifer Theroux  
Lorry Cloutier (arrived at 7:10 PM)  
Ginny McKinnon (arrived at 7:12 PM)  
Henry Boyle (arrived at 7:34 PM)  
Sue Tremblay (present via conference call)  
Kyle Carreau, Student Representative

**Administration, Present**

Stacy Buckley, Superintendent  
Ray Labore, Business Administrator  
Brian Balke, Asst. Superintendent

Peggy Zola, Elementary Teacher Representative  
Mary Grasset, MVMS Teacher Representative  
Cecile Perretta, GHS Representative

**Call to Order**

Stacy Buckley called the meeting to order at 7:02 PM and led the Board and public in the Pledge of Allegiance.

**Election of Officers**

Stacy Buckley asked for nominations for the School Board Chair position. ***Philip Pancoast nominated Keith Allard. Kent Nolan seconded.*** Mrs. Buckley asked if there were any other nominations for Board Chair. Being none, a vote was taken. ***VOTE All in Favor*** Mrs. Buckley congratulated Keith Allard.

Stacy Buckley asked for nominations for the School Board Vice Chair position. ***Keith Allard nominated Philip Pancoast. Kent Nolan seconded.*** Mrs. Buckley asked if there were any other nominations for Board Vice Chair. Being none, a vote was taken. ***VOTE All in Favor*** Mrs. Buckley congratulated Philip Pancoast.

Stacy Buckley turned the running of the School Board meeting over to Keith Allard.

**Approval of School Board Minutes**

***Philip Pancoast made a motion to approve the February 15, 2010 School Board minutes. Dian McCarthy seconded. Vote 3 yes, 3 abstain (Dian McCarthy, Kent Nolan, Jennifer Theroux)***  
***MOTION PASSED***

*\*Lorry Cloutier arrived at 7:10 PM*

*Philip Pancoast made a motion to approve the March 1, 2010 School Board minutes. Dian McCarthy seconded. VOTE 3 yes, 4 abstain (Lorry Cloutier, Kent Nolan, Dian McCarthy, Jennifer Theroux) MOTION PASSED*

*Philip Pancoast made a motion to approve the February 15, 2010 Non-Public School Board minutes. Sue Tremblay seconded VOTE 3 yes, 4 abstain (Kent Nolan, Jennifer Theroux, Lorry Cloutier, Dian McCarthy) MOTION PASSED*

### Correspondence

- Teacher/Nurse Substitute Report
- Letter from the GESS Union

*\*Ginny McKinnon arrived at 7:12 PM*

### Commendations/Good News

- Jennifer Theroux stated she and her daughter had attended the Scholastic Art Awards of NH; there were forty participants from GHS. Mrs. Theroux stated the artwork was really amazing and out of 1,436, sixty-one were from Goffstown. Mrs. Theroux stated Goffstown received 10 honorable mentions, 3 honorable mention portfolios, 25 silver key recognitions, 22 gold key recognitions. Mrs. Theroux stated one Goffstown student received a gold key portfolio for which he won a \$1,000 scholarship and his portfolio will be submitted for national competition and a possible \$1,000 scholarship from the NH Institute of Art.
- Peggy Zola stated Glen Lake hosted a very successful teacher workshop day on March 9<sup>th</sup>; they focused on grade-to-grade transitions. Mrs. Zola stated Glen Lake hosted a regional preschool technical assistance meeting on March 11<sup>th</sup> with Leslie Doster presenting an overview of Goffstown's integrated preschool program.
- Peggy Zola stated Maple Avenue's 3<sup>rd</sup> and 4<sup>th</sup> graders participated in a Brain Party last week. Mrs. Zola stated the Maple Ave. Grade 1/2 and Grade 3/4 Destination Imagination Team's had outstanding performances at the Regional meet; the DI-BOTS received 1<sup>st</sup> place and will moving on to regionals.
- Keith Allard stated he attended the Winter Carnival at MVMS and it was a phenomenal hit. Mr. Allard stated it was very well attended, people seemed to be having a lot of fun, and he commended the staff, volunteers, police, fire, and other members of the community who helped.
- Kyle Carreau stated on March 7<sup>th</sup> Mr. McDermott's senior class went to the Naval Operations Support Center in Londonderry and served breakfast to the reservists; went very well. Mr. Carreau stated the Goffstown Theatre Company was chosen as "best performance at regionals and will move on to states in two weeks. Mr. Carreau stated the GHS Student Council is in the process of planning for their annual talent show.
- Dian McCarthy stated an acrobatic company would be at Maple Ave. for their Artist-in-Residence. The company will be at Maple Ave. for five days.
- Ginny McKinnon stated she was very fortunate to go on a tour of the kindergarten preschool program and was very impressed with the program. Mrs. McKinnon stated she was also thrilled with the MVMS Winter Carnival, that she liked it when kids that age have social things to do. Mrs. McKinnon stated she saw in the newspaper that an alumni of GHS, John Flannigan, will be singing the jingle for Foxwoods; Mr. Flannigan started out playing violin at Maple Ave. Elementary. Mrs. McKinnon congratulated the boy's hockey and basketball teams for making it to post-season playoffs. Mrs. McKinnon stated the Robotics Team, made up of GHS and West High students, received several awards.

## **Public Comment**

Donna Pinard, Goffstown resident, asked, in regard to the cuts of personnel based on vote, that School Board members keep the special education coordinator at MVMS and suggested they cut a different administrator.

Mark Campbell, Goffstown resident, stated that he knows with the lack of money the School Board has to make tough choices and he would hope that other than teachers, the Board would look at other sources that would not impact students as much. Mr. Campbell suggested maybe cutting 5-10% of the supplies line, having the PTA or parents donate in that area and maybe looking at the number of school secretaries, perhaps cutting one from the high school, and maybe not having six guidance counselors at the high school.

## **Administration/Finance Committee Report**

Keith Allard stated the Finance Committee did not have a quorum due to Jeffrey Tate and Phillip Kendall no longer being on the Board and Henry Boyle not being present. Mr. Allard and Lorry Cloutier are alternates on this Committee and went over various items with Ray Labore.

***Lorry Cloutier made a motion to approve the manifest in the amount of \$1,477,282.68. Philip Pancoast seconded. Ray Labore briefly reviewed the manifest. VOTE 6 yes, 2 abstain (Dian McCarthy, Jennifer Theroux) MOTION PASSED***

Ray Labore stated the SAU Business Office is working with all of the building secretaries to adopt the use of QuickBooks and management of student accounts. Mr. Labore stated this would bring more consistency with reporting and accuracy.

Ray Labore reviewed with Board members the possible implementation of a one to two month pilot breakfast program at Maple Ave. and GHS. Mr. Labore gave Board members a handout on the program with a brief description, various costs for free, reduced, and full pay breakfasts, and anticipated participation. Mr. Labore stated the pilot would be to test and see if the program would be accepted and have steady participants; would bring results back to the Board have after a couple months and decide whether to continue program or not. ***Ginny McKinnon made a motion to approve the breakfast pilot program as presented. Lorry Cloutier seconded. VOTE All in Favor MOTION PASSED***

Keith Allard stated, in regards to commodity bids, there have not been many changes from the last Board meeting. Ray Labore stated he would have RFQ's in April and would have results to the School Board no later than the second week in May.

*\*Henry Boyle arrived at 7:33 PM*

Keith Allard stated they would be putting off Driver's Ed discussion until the first Board meeting in April. Mr. Allard stated Ross Driving School is up for renewal and there is an option for a one year extension to the current contract with them.

School Board members were asked to stop by the SAU March 23<sup>rd</sup>-26<sup>th</sup> to sign the MS-22, which needs to be turned into the State by March 29<sup>th</sup>. Keith Allard stated if Board members could not get to the SAU during regular office hours to contact the SAU and accommodations would be made. Mr. Allard asked Sue Tremblay when she would be back in town. Mrs. Tremblay stated not until April 3<sup>rd</sup>.

## **Human Resources Committee Report**

Lorry Cloutier stated the Committee met last week and started work on the spring, 2009 packet. The next Human Resources Committee meeting will be on April 12<sup>th</sup> at 6 PM at the SAU.

### **Curriculum and Education Committee Report**

The next C&E Committee meeting will be on April 12<sup>th</sup> at 7 PM at the SAU. Philip Pancoast stated the Committee would be going over NECAP scores and talking about RTI.

### **Superintendent's Report**

Stacy Buckley stated they are looking to schedule a SAU #19 Board meeting in April, possibly the week before April vacation. Mrs. Buckley asked that Board members watch for an email from Denise Morin and to get back to her as soon as possible. Keith Allard explained the SAU Board to new Board members and asked that Mrs. Buckley put out information on what a weighted vote is when information goes out to the Boards.

Stacy Buckley stated school was closed in New Boston today, with no transportation to Goffstown, due to several road closures due to flooding. Mrs. Buckley stated 48 New Boston students were absent from GHS out of 250; these students will not be penalized, it will be an excused absence. Mrs. Buckley stated New Boston would have school tomorrow.

Stacy Buckley stated Melissa Romein, who had come before the School Board about a sabbatical, has been chosen as one of four finalists; the next step in the process is a personal interview. Mrs. Buckley stated she would keep the Board updated.

Stacy Buckley stated Nicole Neyoff, 6<sup>th</sup> Grade, came in 6<sup>th</sup> place at the Regional spelling bee last week.

Stacy Buckley and Ray Labore met this week with all the building principals to look at the budget expenditures. Mrs. Buckley stated the meeting went well and was very productive

Stacy Buckley stated Brian Balke and Leslie Doster were invited to attend the National Preschool Conference in Salt Lake City, Utah (March 22-24). Mrs. Buckley stated the conference is being fully paid by a grant and is great for getting a national perspective on preschool.

### **2<sup>nd</sup> Read Policies**

Lorry Cloutier briefly reviewed Policy JEB, KE, and KEB. Henry Boyle brought forward some changes to Policy KEB. Jennifer Theroux stated she had read both policies today and asked for more background on the differences between Policy KE and KEB. Sue Tremblay had question about changes to Policy JEB. Ms. Cloutier stated she was the only one in the Committee to vote against Policy JEB as she did not like having no recourse.

- Policy JEB – Age of Entrance: ***Ginny McKinnon made a motion to approve Policy JEB – Age of Entrance. Philip Pancoast seconded.*** The Board made the following changes to wording: change ...including... to ...inclusive... ***Ginny McKinnon and Philip Pancoast amended their motion to approve Policy JEB – Age of Entrance with change in wording. VOTE 8 yes, 1 no (Lorry Cloutier) MOTION PASSED***
- Policy KE – Public Complaint: ***Philip Pancoast made a motion to approve Policy KE – Public Complaint. Ginny McKinnon seconded. VOTE All in Favor MOTION PASSED***
- Policy KEB – Complaints about School Personnel: The Board made various changes to wording. ***Philip Pancoast made a motion to approve Policy KEB – Complaints about School Personnel. Ginny McKinnon seconded. VOTE All in Favor MOTION PASSED***

### **Budget Review of Vote and Reduction**

Keith Allard stated if any Board member had specific questions about personnel cuts, the Board would have to go into non-public session to discuss. Each Board member had received a copy of a handout at the last meeting with the Administration's recommended budget cuts. Stacy Buckley stated she met with Ray Labore, MaryClaire Barry, all building principals, Gary Girolimon, and Jerry Agate to go over the budgets line by line to see what could be cut; the recommendations listed on the handout are from that meeting. Mrs. Buckley stated they tried to find cuts that would impact student education the least. Mr. Allard asked if Board members had any questions. Lorry Cloutier stated she had asked about the School Board stipend at the last meeting. ***Philip Pancoast made a motion to level fund the School Board members stipend for the 2010-2011 fiscal year. Lorry Cloutier seconded. VOTE All in Favor MOTION PASSED***

*\*The Board lost telephone connection with Sue Tremblay at 8:04 PM; connection was remade at 8:05 PM.*

Sue Tremblay asked about the MS-22, how binding the numbers were that are sent to the State, and if the Board chose to make a major change, if could they do that. Mr. Labore stated yes. Mrs. Tremblay stated her problem was that they received the potential reductions, looked at them quickly, have not had an indepth discussion on them, are in time crunch to send them to the State, and she feels they need to sit down as a Board and go through each recommendation. Mrs. Tremblay stated they are the ones elected by the community and it is their responsibility to sit down, have real discussions on this and not rush trying to meet deadlines. Stacy Buckley stated there is a timeline for nominations and non-renewals, which are being done tonight; these need to be done by April 15<sup>th</sup>. The Board continued to discuss the various cuts and reasons for them. Ginny McKinnon asked if any of the unexpended monies from year could be rolled over and save any of the things to be cut. Philip Pancoast stated the Board has always disclosed where they are at to the public and the monies that would go back to reduce the tax rate. Keith Allard stated the Board does have within limitations the right to spend some of the unreserved fund balance to pay bills or make necessary purchases. Mrs. McKinnon stated in light of the economic situation, she is not in favor of causing anyone to lose their jobs due to budget cuts within the Goffstown school system. Mrs. McKinnon stated the Board should cut the budget around employees.

### **Residency Request**

The Board was in consensus to move discussion of residency request to non-public session as it is a student matter.

### **Special Ed Local Plan**

Stacy Buckley stated since Goffstown was chosen for focus monitoring, they had to revise the special education plan; the plan reiterates the law. Philip Pancoast asked if there were any changes or modifications to the document. Brian Balke stated there have been several changes at the State level, as Goffstown did not have a local plan that reflected those changes and had to get in alignment on the RSA's and rules; nothing was included that was not required, a template given by the State was used, and they deviated little from it. ***Philip Pancoast made a motion to approve the special education local plan as presented. Ginny McKinnon seconded VOTE 8 yes, 1 abstain (Henry Boyle) MOTION PASSED***

### **Bus Contract Discussion**

Philip Pancoast stated the Committee had a meeting, discussed bids (four special ed and one general ed), and are still working on getting answers to questions on the bids. Mr. Pancoast stated they hope to have a recommendation by the next School Board meeting.

### Committee Assignments

Keith Allard stated all Board members should have received an electronic copy of committee assignment and asked that they turn these in before leaving tonight's meeting.

### New Program Proposal

Stacy Buckley stated they are looking at a new program that would save the district money. Mrs. Buckley stated they have a student who is requiring an out-of-district program and a potential student, who is currently homeschooled, coming back next year, who would also be eligible for this program they are proposing. Mrs. Buckley stated they are proposing hiring a teacher for self-contained MR lower cognitive students. Mrs. Buckley stated they already have an aide and would be looking for the teacher to develop the program; the costs savings would be significant. Brian Balke stated this year they added a program at Bartlett for emotional disabilities and are supporting four children that would have been out-of-district. Mr. Balke stated they would like to expand the program to keep out-of-district costs lower. Mr. Balke stated that school districts have to place children with significant disabilities in out-of-district programs when they do not have their own and a day program would exceed \$100,000 next year, including transportation, and if looking at a residential program, would be closer to \$180,000. Mr. Balke stated the proposal tonight is to bring in a teacher for the remainder of the school year and sustain going forward. Mr. Balke stated in looking at Glen Lake, we have children in the 3 and 4-year-old program and in kindergarten that will require more of a special program. Mr. Balke stated if they looked at implementation this year, the cost for a teacher would be about \$25,000, a placement would be closer to \$40,000, and next year, the cost for teacher would be about \$75,000, in contrast to at least \$100,000. Mr. Balke stated this program would keep students in the local area and schools instead of attending out-of-district programs. Mr. Balke stated he felt confident they could put a comprehensive program in place, that space would be an issue, but they felt they could find an appropriate amount of space for the program.

The Board was in consensus to table a motion on this issue until after non-public session.

### Track Change

Stacy Buckley brought forward, for School Board information, the following track change:

- Barbara Carey, GHS, B+15 to B+30

### Nurse Intern

Stacy Buckley brought forward, for School Board information, the following nurse intern:

- Margaret Caine, Maple Ave., April 5-9, 2010

### Nominations

Stacy Buckley brought forward to School Board members a multi-page list of 2010-2011 teacher nominations (attached to minutes). ***Philip Pancoast made a motion to approve the nominations as presented by the Administration. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED***

### Resignation

Stacy Buckley brought forward to School Board members the following resignation:

- Breanna Adams, GHS, World Language, effective June 30, 2010

***Lorry Cloutier made a motion to accept the resignation of Breanna Adams. Henry Boyle seconded VOTE All in Favor MOTION PASSED***

### Teacher Non-Renewals, effective June 30, 2010

Stacy Buckley brought forward to School Board members the following teacher non-renewals:

- Rochelle Coburn, Special Educations (alt certification expiring)
- Helen Fanning, Title 1 Elementary (1 year position)
- Spencer Galloway, Biology (1 year position)
- Tiffany Garon, Title 1 Elementary (1 year position)
- Deborah Georgevits, Physical Education
- John Godfrey, Chemistry, part time
- Casey Grondin-Diehl, Special Education
- Lisa Jones, Reading
- Ann Kelley, Art part time
- Megan Sweeney, 8<sup>th</sup> grade ELA (1 year position)

Board members were in consensus to table a motion on the teacher non-renewals until after non-public session.

**Other Business That May Legally Come Before the Meeting**

None

**Non-Public Sessions – RSA 91-A:3 II(c)**

*Philip Pancoast made a motion to enter non-public session at 8:43 PM to discuss student matters. Jennifer Theroux seconded. The Chair took a voice poll of each School Board member. VOTE All in Favor MOTION PASSED*

*Philip Pancoast made a motion to leave non-public session at 9:35 PM. Dian McCarthy seconded. The Chair took a voice poll of each School Board member. VOTE All in Favor MOTION PASSED*

*Philip Pancoast made a motion to seal the non-public minutes for a period of twenty years. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED*

*Philip Pancoast made a motion to accept the recommended non-renewals as presented by the Superintendent. Sue Tremblay seconded. VOTE 8 yes, 1 no (Ginny McKinnon) MOTION PASSED*

*Lorry Cloutier made a motion to approve the elementary school plan as presented and to look at hiring a teacher for the remainder of this and next year. Henry Boyle seconded. VOTE All in Favor MOTION PASSED*

*Philip Pancoast made a motion to affirm motion made in non-public session. Dian McCarthy seconded. VOTE All in Favor MOTION PASSED*

**Adjournment**

*Lorry Cloutier made a motion to adjourn at 9:38 PM. Jennifer Theroux seconded. VOTE All in Favor MOTION PASSED*

Deborah Jore  
School Board Secretary

*\*These minutes are subject to School Board approval*