

These minutes are subject to School Board Approval

Goffstown School District
Goffstown, New Hampshire
School Board Meeting Minutes
April 5, 2010

School Board Members, Present

Keith Allard
Philip Pancoast
Dian McCarthy
Henry Boyle
Jennifer Theroux
Sue Tremblay
Ginny McKinnon
Lorry Cloutier (arrived at 7:05 PM)
Kent Nolan (excused absence)
Kyle Carreau, Student Representative

Administration, Present

Stacy Buckley, Superintendent
Ray Labore, Business Administrator

Teacher Representatives

Peggy Zola, Elementary Representative
Mary Grassett, MVS Representative
Cecile Perretta, GHS Representative

Call to Order

Keith Allard called the meeting to order at 7:02 PM and led the Board and public in the Pledge of Allegiance. Mr. Allard presented Phillip Kendall with a gift from the School Board and thanked him for his three years of service on the Board.

Correspondence

- Teacher/Nurse Substitute Report
- Keith Allard read out loud an email from Dave French to Stacy Buckley and Keith Allard
- Letter from the Planning Department

**Lorry Cloutier arrived at 7:05 PM*

Approval of School Board Minutes

The Board had the following changes to the minutes: under Commendations, change spelling of spelling bee participant to Nicole Nanof, Grade 7; under Resignations, Brianna Adams resignation was from MVMS, not GHS; Page 2, change spelling of teachers name to Mr. Flannagan. ***Dian McCarthy made a motion to approve the March 15, 2010 School Board minutes as amended. Philip Pancoast seconded. VOTE All in Favor MOTION PASSED***

Commendations/Good News

- Kyle Carreau stated the GHS Theatre Company is going to New England Theatre Conference. Mr. Carreau stated Mr. GHS will be on April 8th in the GHS theatre and the GHS Variety Show is April 22nd; all are being put on by the Student Council.
- Cecile Perretta stated she received a call from the manager at LifeTouch, the school photographer, who told her that she goes to a lot of schools, but they particularly like coming to GHS as the students are so polite, help break down equipment, and open doors for the photographers. The manager stated they really appreciate the students.
- Mary Grassett stated the New England Mathematic League released results and MVMS 7th and 8th graders scored very high; 7th grade made 4th place out of 24 schools and 8th grade made 3rd place.
- Peggy Zola stated that the Bartlett Elementary School Student Council raised \$150.70 for Families in Haiti; a check was presented to the Red Cross last week. Mrs. Zola stated Bartlett also participated in

the World Hour Program on March 26th with all students wearing black and turning the school lights off for one hour; families also participated by turning lights out. Mrs. Zola stated Bartlett has started their Earth Day Celebrations. Mrs. Zola stated in April and May the 2nd - 4th grade would participate in NEWA testing; this is all computerized. Mrs. Zola stated on March 27th the Greater Goffstown Community Association sponsored an Easter Bunny Breakfast with an Easter egg hunt, photos, cookie decorating, and other fun activities; attendees were encouraged to bring canned goods for the food pantry.

- Peggy Zola stated Maple Ave. Elementary Air Design in Motion was a great success; each grade participated in little activities in front of their peers. Mrs. Zola stated Crazy Hat Day is this Friday and Bikes for Books has started where they will be giving away eight bikes on April 22nd.
- Ginny McKinnon stated she had read an article in the Goffstown News about the Bowling Club, that it sounds like they had a very good first year, and it is good to see different kids have an opportunity. Stacy Buckley stated the coach volunteered his time and that bowling is a NHIAA sport. Mrs. Buckley stated the club carpools and created their own team with no cost to the district.
- Stacy Buckley recognized Peggy Zola who was nominated as Teacher of the Year. Mrs. Buckley stated it is a lengthy process and they wish her well.

Public Comment

None

Administration/Finance Committee Report

Henry Boyle made a motion to approve the manifest in the amount of \$1,240,215.17. Philip Pancoast seconded. Ray Labore briefly reviewed the manifest. ***VOTE All in Favor MOTION PASSED***

Henry Boyle stated the driving school agreement is up and all seem to think they are doing a good job. Mr. Boyle stated there is a three year contract with the driving school with an extra year option and the Finance Committee would like to have Ray Labore investigate and see what the options are.

Henry Boyle stated the Finance Committee discussed the telephone system which was hit by lightning; Ray Labore gave each Board member a cost overview handout. Mr. Boyle stated the system they are looking at for GHS is a Cisco system which would replace the system the current system for a total cost of \$163,453 (\$129,653 and \$33,800 for internal wiring); if MVMS is included, there would be a \$15,000 savings, with a total cost for MVMS of \$75,796 (\$55,796 and \$20,000 for wiring). Mr. Labore reviewed cost and performance issues with Board members. ***Henry Boyle made a motion to approve telephone system as presented. Philip Pancoast seconded.*** Lorry Cloutier asked which fiscal year budget was going to be used to pay for the phone system. Mr. Labore stated the current year; they have funds in the special education out-of-district line (\$125,000); they would know by June if they might need the funds for anything else. Mr. Labore stated the MVMS administration will continue to examine monies and if they can come up with an additional \$55,000, they will come back to the Board. ***VOTE All in Favor MOTION PASSED***

Henry Boyle stated the oil contract expires the end of April and Ray Labore has alerted all schools to top off their oil tanks.

Henry Boyle stated the Finance Committee will be looking around to see if there are other options for an after /before school program for Bartlett other than Kids' Block; will keep School Board updated.

Human Resources Committee Report

The next Human Resources Committee meeting will be on April 12th at 6 PM at the SAU.

Curriculum and Education Committee Report

The next C&E Committee meeting will be on April 12th at 7 PM at the SAU.

P&C Committee Report

Dian McCarthy stated the Committee had their first meeting tonight and spoke about the Committee's charge and how they can better reach out to the community with the tools available (website, newsletter, GTV). The next P & C Committee meeting will be next month on May 3rd.

SAU #19 Board Meeting

The SAU #19 School Board will meet on April 20th in New Boston at 7 PM; Board members were asked to contact Denise Morin if they would not be able to attend.

Superintendent's Report

Stacy Buckley stated AYP scores would be public on Wednesday; it was released to the SAU today.

Stacy Buckley stated they have started advertising for a new Food Service Director as Maddie Enman is retiring. Mrs. Buckley reviewed the advertising/interviewing timeline and stated they are also looking for a Board member to sit on the Hiring Committee; Jennifer Theroux volunteered.

Stacy Buckley stated she attended the FBLA Leadership Conference (Future Business Leaders of America) on Friday; sixteen students attended. Mrs. Buckley stated it was terrific and several students received awards with the chapter winning an Honorary Chapter Award.

Stacy Buckley stated the NH School Board Association is having a new school board member orientation; Jennifer Theroux and Dian McCarthy have signed up for it and if any other Board members would like to attend please contact Denise Morin.

Stacy Buckley gave the Board an update on the reading pilot and hopes to bring a recommendation forward at the next School Board meeting. Mrs. Buckley stated this has been an intense project, piloting two programs, and they have been getting a lot of feedback. Mrs. Buckley stated they are meeting at the end of this week and next week will get cost proposals from the companies.

Stacy Buckley updated the School Board on the generator at MVMS which died during the last ice storm. Mrs. Buckley stated they are recommending fixing the generator; they talked to Powers Generator who looked at all the equipment, what we were looking at purchasing if we were to purchase a new generator (approximately \$50,000 with pad, electricity, etc...). Mrs. Buckley stated Powers Generator stated the motor side of the generator only has 600 hours on it, a lot of good life in it, and that it is only the generator side that needs work (they gave a quote of \$5,900). Mrs. Buckley stated Jerry Agate is going to look into the guarantee on the generator; we have already received insurance monies. Mrs. Buckley stated they also found out the generator does not automatically turn off and on; talked with LGC and they said we could use the insurance monies on that issue. The Board members had various questions about the generator. Mrs. Buckley stated the town is working to write a grant, could be a two-year process, for a portable trailer-sized generator that could be hooked up to MVMS or GHS.

Stacy Buckley stated she spoke with Keith Allard earlier today and as long as there are no objections, they would like to ask the New Boston and Dunbarton School Boards to see if they would like to participate in the Senior BBQ and help out. Ginny McKinnon stated she thought that was a great idea, that it is a fun day. There were no objections from Board members.

Confirmation of Committee Assignments

Keith Allard stated they were still looking for a GTV Board representative; Sue Tremblay volunteered. Mr. Allard asked if there were any issues on any of the committee assignments; Ginny McKinnon stated she had some issues with the 6 PM P & C meetings due to her work schedule. Mr. Allard reviewed the chairs for each committee.

Bus Contract Discussion and Recommendations

Stacy Buckley stated the Bus Committee met several times, reviewed bids, and came to a proposal to bring forward the March 12th proposal from Goffstown Truck Center for regular education transportation and the February 15th proposal from Provider for special education transportation. *Philip Pancoast made a motion to*

approve the proposal brought forward by the Bus Committee. Ginny McKinnon seconded. Philip Pancoast asked if it would be a five-year contract and if there were savings over the other contract. Mrs. Buckley stated it would be a five-year contract and there would be significant savings (approximately \$46,000 per year). Dian McCarthy asked why there would be such a significant decrease in cost. Mrs. Buckley stated Provider specializes only in special education transportation and are able to keep their costs lower; their drivers are trained to deal with the students and need less aides. **VOTE All in Favor MOTION PASSED**

Mr. Ross' Driving School Agreement

This agenda item was discussed under Finance Committee Report

Bartlett School After-School Program

This agenda item was discussed under Finance Committee Report

Residency Issue

Stacy Buckley stated because there are so many students at different schools that should not be where they are, she is recommending the Board approve all the students in the wrong buildings (Bartlett & Maple) now. Mrs. Buckley stated Maple would gain one student and Bartlett would lose three. We would also ask that a moratorium be placed on any new requests until the August Board meeting. **Philip Pancoast made a motion to approve the moving of students (students attending Maple switching to Bartlett: Autumn Goulet, Kori Chamberlin, Robert Getchell, Maxwell Getchell, Carter Getchell, Samantha Biron; students attending Bartlett switching to Maple: Jason Cote, Hadley Labbe, Adrianna Honghi, Ryan Lunderville). Henry Boyle seconded. VOTE All in Favor MOTION PASSED**

Section 125

Stacy Buckley reviewed changes in Flexible Spending Accounts; will be changing vendor to LGC next year (per month, per participants: \$3.00 or \$4.50 debit card, annual fee: none). **Ginny McKinnon made a motion to approve change of vendor to LGC and prices as presented by the Superintendent. Dian seconded.** Keith Allard asked who would be paying the monthly fee. Mrs. Buckley stated the SAU would. **VOTE All in Favor MOTION PASSED**

GHS Theater Department Trip Request

Stacy Buckley stated the GHS Theatre Department has been invited to the New England Theatre Conference in Falmouth, Maine, April 15th - 17th. **Ginny McKinnon made a motion to approve the GHS Theatre Department trip request as presented. Lorry Cloutier seconded.** Jennifer Theroux asked if the fifteen students attending would be paying their own way. Mrs. Buckley stated yes, they are paying \$100 each and the theatre group also has a fund that will pay the remainder. Mrs. Buckley stated they will be sharing transportation with Merrimack; the district will pay 1/2 the cost of the bus. **VOTE All in Favor MOTION PASSED**

Bartlett Field Trip Request

The Bartlett Elementary 1st grade will be going on an out-of-state field trip to the Franklin Park Zoo in Massachusetts on May 25th. Stacy Buckley stated this was a repeat field trip; no Board action is needed.

Summer Success Program Discussion

Stacy Buckley stated with the way the economy is they do not think there will be a lot of students able to pay the \$100 to attend the summer success program and would like to have the fee waived again this year. **Henry Boyle made a motion to waive the \$100 fee for students to attend the summer success program. Ginny McKinnon seconded.** Keith Allard asked how many students participated in the program last year. Mrs. Buckley stated a significant amount. Jennifer Theroux asked if this was an optional program. Mr. Allard stated there are certain students with certain IEP's that go to the program for free and sometimes teachers recommend students to attend which is the fee they would like to waive. Mrs. Theroux asked if Mrs. Buckley had information on how successful the program was. Mrs. Buckley stated not with her, that MaryClaire Barry had done a presentation on it last year; will get a copy of report to Mrs. Theroux. Dian McCarthy asked if by waiving the fee last year if they reach significantly more children than they would have. Mrs. Buckley stated yes. Sue Tremblay stated this is one program the Board can put their finger on and say it really works. Philip Pancoast stated in order to join the summer program the students have to meet eligibility criteria. **VOTE All in Favor MOTION PASSED**

2010-2011 Budget Discussion

Keith Allard stated the School Board would postpone this discussion until after the non-public session; the Board will be coming forward with some personnel changes.

Parent Hearing Request

The School Board will discuss this agenda item in non-public session.

Food Service Director Interview Process

This agenda item was discussed under Finance Committee Report.

Traffic Control Safety Vest

Keith Allard stated Ray Labore was able to get five free safety vests from the LGC. Mr. Allard stated there is staff directing traffic at the various schools and he thought for safety they should have vests. Dian McCarthy asked if the vests were necessary. Stacy Buckley stated the one building where they would be necessary might be MVMS as Jim Hunt directs traffic out in the middle of the road. Mrs. Buckley stated at the rest of the schools the staff stand on the sidewalks. Mr. Allard stated he would strongly encourage any staff out in the roadways directing traffic wear the safety vests, that it would reduce liability and the potential for someone to get hurt.

Apple Laptop Lease

Stacy Buckley stated the MVMS and GHS laptop lease four-year lease expires next year; Apple Care, the warranty program, only runs for three years, and after this year there will be no warranty on the laptops. Mrs. Buckley stated one problem they are finding with the computer is the battery life. Mrs. Buckley stated Gary Girolimon estimated to replace all the batteries would be over \$50,000 as we have over 400 machines. Mrs. Buckley stated they looked to see how much it would be to turn in the machines and get a new lease; the costs estimates for returning the 435 machines would be between \$148,000 - \$175,000 and would pay for the fourth year of the lease. Mrs. Buckley stated the district would make about \$27,000 on the deal and would get new laptops with a new four-year lease. Mrs. Buckley stated it is her recommendation to go forward with this proposal. ***Philip Pancoast made a motion to approve Superintendent's proposal to exchange current laptops on lease for a new four-year lease which has already been budgeted. Sue Tremblay seconded. VOTE All in Favor MOTION PASSED*** Mrs. Buckley asked that all Board members bring their laptops to the April 19th Board meeting for collection; teachers laptops will be collected over April vacation.

Parent request

Stacy Buckley presented Board members with a request from the parents of a Bartlett 4th grade student who has moved to the Maple Ave. section of Goffstown and would like to continue at Bartlett for the remainder of the school year; the parents will provide transportation. ***Philip Pancoast made a motion to approve parent request. Sue Tremblay seconded. VOTE All in Favor MOTION PASSED***

Leave of absences

Stacy Buckley presented the School Board with the following leave of absences:

- Erin Einzig, 5th/6th Grade, MVMS
- Kathleen Greeb, Biology, GHS
- Andrea Lafortune, Special Education, Bartlett

Sue Tremblay made a motion to approve the leave of absences with the ones extending eighteen months having a non-precedenting clause included. Ginny McKinnon seconded. VOTE All in Favor MOTION PASSED

Resignations

Stacy Buckley presented the School Board with the following resignation:

- Teresa Piper, Speech & Language Pathologist, Glen Lake/Maple

Philip Pancoast made a motion to accept the resignation as presented by the Superintendent. Henry Boyle seconded. VOTE All in Favor MOTION PASSED

Nurse Intern

Stacy Buckley presented the School Board with the following nurse intern (no Board action needed):

- Ashley Parkhurst, MVMS, April 5-9, 2010

Practicum Student

Stacy Buckley presented the School Board with the following practicum student (no Board action needed):

- Davis Sullivan, Maple Ave., April 9 – May 14, 2010

Co-Curricular Nominations, Sports

Stacy Buckley presented the School Board with the following co-curricular sport nominations:

- Eddy Coulombe, volunteer, Baseball, MVMS
- Nick Jaskolka, volunteer, Baseball, MVMS
- Brian Martin, volunteer, Track, spring, MVMS
- Lee McCain, Softball, MVMS
- Jaime Morin, volunteer, Baseball, MVMS
- Keith Stewart, volunteer, Tennis, girls, GHS
- Wendy Yianakopolos, Softball, JV, GHS

Sue Tremblay made a motion to accept the co-curricular sport nominations as presented. Philip Pancoast seconded. VOTE All in Favor MOTION PASSED

Other Business That May Legally Come Before the Meeting

None

Non-Public Sessions – RSA 91-A:3 II(c)

Philip Pancoast made a motion to enter non-public session at 8:24 PM to discuss personnel and student matters. Ginny McKinnon seconded. The Chair took a voice poll of each School Board member. VOTE All in Favor MOTION PASSED

**Philip Pancoast left the meeting at 9:07 PM*

Sue Tremblay made a motion to leave non-public session at 9:42 PM. Henry Boyle seconded. The Chair took a voice poll of each School Board member. VOTE All in Favor MOTION PASSED

Sue Tremblay made a motion to affirm votes taken in non-public session. Henry Boyle seconded. VOTE All in Favor MOTION PASSED

Dian McCarthy made a motion to seal the non-public minutes for 20 years. Jennifer Theroux seconded. VOTE All in Favor MOTION PASSED

Nominations

- Stacy Buckley brought forward the Administrator 3 positions with increases. *Ginny McKinnon made a motion to approve nominations as presented by the Superintendent. Sue Tremblay seconded. VOTE 6 yes, 1 no (Lorry Cloutier)* Ms. Cloutier stated she voted no as she did not like the generalization even though she understands why. *MOTION PASSED*
- Stacy Buckley brought forward the Administrator 4 positions with increases. *Henry Boyle made a motion to approve nominations as presented by the Superintendent. Sue Tremblay seconded. VOTE All in Favor MOTION PASSED*
- Stacy Buckley brought forward the technology positions with increases. *Henry Boyle made a motion to approve nominations and change health insurance plan as presented by the Superintendent. In addition, it was recommended that the health insurance plan be revised to VOTE 6 yes, 1 no (Lorry Cloutier)* Ms. Cloutier voted no as she did not like the net effect. *MOTION PASSED*
- Stacy Buckley brought forward the student support services positions with increases. *Sue Tremblay made a motion to approve nominations as presented by the Superintendent. Ginny McKinnon seconded. VOTE All in Favor MOTION PASSED*

Adjournment

***Lorry Cloutier made a motion to adjourn at 9:49 PM. Dian McCarthy seconded. VOTE All in Favor
MOTION PASSED***

Deborah Jore
School Board Secretary

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