

Request for Proposal: Air Conditioning Systems

**New Boston School District
11 School Street
Goffstown, NH 03045
(603) 497-4818**

Submission Due Date: August 3, 2017. The New Boston School District invites proposals from qualified, professionals to install a wall mounted ductless air conditioning system at the New Boston Central School. Proposals may be delivered in person or by USPS to the New Boston School District Business Office, 11 School Street, Goffstown, NH 03045. All proposals must be received by 2:00 PM EDT to be considered a responsive proposal. The school district reserves the right to extend this deadline by providing a written addendum to the Request for Proposal. Proposals submitted by facsimile or electronic mail will not be considered.

PROPOSAL PURPOSE

The New Boston School District is soliciting proposals from qualified vendors for the installation of a wall-mounted air conditioning system. The installation space contains multiple computer-related systems resulting in temperatures above normal conditions for comfortable habitation or equipment function. The successful vendor will provide and install systems which will bring the temperatures in the space down to normal values.

1. SCOPE OF WORK:

- Furnish and install (1) 12kbtu wall mounted ductless air conditioning system at the Info Center Back Office at New Boston Central School, 15 Central School Road, New Boston, NH 03070.
- Install 1 wired wall controller
- Condenser permanently mounted on the outside wall
- Condensate to drain to nearby sink
- Install related refrigerant lines
- Exposed outside refrigerant lines to be hid with line hide
- Electrical work to be included and done by licensed electrician
- Power to be drawn from the closest box with available capacity
- All materials and labor to be included in proposal
- Furnish and install 1 condenser wall bracket
- Furnish and install 1 tamper proof thermostat box
- Electrical work to be included and done by licensed electrician
- Power to be drawn from the closest box with available capacity
- All materials and labor to be included in proposal

2. INSURANCE:

Successful proposer shall not commence work under the contract until proof of all required insurance has been submitted to the SAU, and approved by the SAU. The following insurance is required:

Comprehensive General Liability in an amount not less than \$2,000,000 combined single limit per occurrence for bodily injury and property damage. The Goffstown School District must be shown as an additional insured with respect to this coverage.

Certificates will indicate no modification or change in insurance shall be made without thirty (30) days written advance notice to the SAU.

- 3. Non-Appropriation** – Any resultant contract shall include a non-appropriation clause which states, “In the event that sufficient funds are not appropriated for project completion and other requested services during the ensuing fiscal year, the Goffstown School District may terminate this agreement by written notice within thirty (30) days of adoption of the budget for the fiscal year in question, and the agreement shall be terminated effective immediately.”
- 4. Non-Transferable** – The firm shall not have the right to transfer or assign the contract to any other person, company or corporation.

CERTIFICATION STATEMENT
New Boston School District
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The proposal in its entirety shall be valid for 90 days from the proposal due date.

If awarded the contract, Goffstown School District will be named an additional insured on the liability insurance policies referenced in paragraph 3 of the proposal requirements. Proof of this coverage will be provided to the school district.

The proposal has been created independently and without collusion designed to limit independent bidding or competition.

I certify that I am authorized to bind _____
(company) to the proposal submitted with this certification statement.

Proposer's Signature Date

Proposer's Printed Name